



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR

Tanya L. Ford-Crump

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of September 16, 2020

The Chair called the meeting to order at 5:30 pm on September 16, 2020 via Zoom.

Roll Call:

Commissioner Ethridge King	Present
Commissioner Charles Marquardt	Present
Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present

Also present was Executive Director Tanya Ford-Crump and Assistant Director Lesley Waxman.

I: MINUTES

Motion: To approve the Minutes of September 1, 2020

Moved: Commissioner King

Seconded: Commissioner Ward

Roll Call

Commissioner King	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner Harris	Yea
Passed:	4—0

Motion: To approve the Minutes of September 2, 2020 with corrections

Moved: Commissioner King

Seconded: Commissioner Marquardt

Roll Call

Commissioner King	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner Harris	Yea
Passed:	4—0

II: REPORTS

1, Executive Director's Report (R1)

A. Office Hours

Ms. Ford-Crump reminded all that the Election Commission office was still open by appointment only.

New Business

Drop Boxes

The group discussed locations for the drop boxes, noting that decisions would need to be made soon in order to place boxes once they arrive, and also for information to be included in voter guides.

Commissioner Ward recommended locating drop boxes at schools given that most have cameras which could be used to monitor boxes, and that most residents are familiar with school locations.

Commissioner Marquardt stated that the Morse School might be a good location in that the Cambridgeport neighborhood does not have an early voting site. The group also discussed possible placement of a box in Huron Village. Other locations in North Cambridge were also considered.

Commissioner Harris proposed asking City administration for recommendations since they may have located other types of drop boxes in Cambridge. Ms. Waxman stated that she and Ms. Ford-Crump agreed that drop boxes should be placed in areas where there is not an early voting site. The group discussed the possibility of locating a box at 800 Memorial Drive.

Commissioners will visit the precinct areas they supervise and report back at the next meeting regarding possible locations.

Commissioner King raised the issue regarding the processing of ballots on election night, and asked about procedures regarding ballots that should go to the polls to be processed (particularly from drop boxes), and whether there is allowance for some ballots received that day to be counted later with ballots received from 11/4 - 11/6/2020.

The next meetings will be held on September 23 and September 30, 2020 at 5:30pm via Zoom

Motion: To adjourn the meeting at 7:15 pm
Moved: Commissioner King
Seconded: Commissioner Ward

Roll Call

Commissioner Marquardt	Yea
Commissioner Harris	Yea
Commissioner Ward	Yea
Commissioner King	Yea
Passed:	4—0

A True Record

Attested by:


Victoria Harris, Secretary