



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford-Crump

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING Minutes of June 24, 2020

The Chair called the meeting to order at 3:00 pm on June 24, 2020 via Zoom. Present were, Commissioner Victoria Harris, Commissioner Larry Ward, Commissioner Charles Marquardt, Commissioner Ethridge King, Executive Director Tanya Ford-Crump and Assistant Director Lesley Waxman.

I: MINUTES

Motion: Approve the Minutes for March 4, with corrections

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner King	Yea

Passed: 4—0

Annual nomination of Board Officers

Motion: Commissioner Harris nominated Commissioner King for Chair

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner King	Yea

Passed: 4—0

Motion: Commissioner King nominated Commissioner Marquardt for Vice Chair

Moved: Commissioner King

Seconded: Commissioner Ward

Roll Call

Commissioner Harris	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner King	Yea

Passed: 4—0

Motion: Commissioner Ward nominated Commissioner Harris for Secretary

Moved:	Commissioner Ward
Seconded:	Commissioner King

Roll Call

Commissioner Harris	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner King	Yea

Passed: 4—0

Motion: Commissioner Harris nominated Commissioner Ward of Vice Secretary

Moved:	Commissioner Harris
Seconded:	Commissioner Marquardt

Roll Call

Commissioner Harris	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner King	Yea

Passed: 4—0

II: REPORTS

Executive Director's Report - R1

The Executive Director gave a lengthy report, summarized below (please refer to the attached report for further detail)

The Executive Director opened her remarks by first congratulating Commissioner Ward on his re-appointment to the Board for a term of four years.

The Executive Director raised the following questions of how to conduct training: Should the Board hold more trainings with less people in order to social distance, should we conduct training online, or should we have a hybrid of online and in person? No decision was made at this meeting.

Ballot Testing, the Board needs to schedule a date for ballot testing at our next meeting

The Executive Director presented the Board with a draft "Proposed Safety Recommendations for Polling Places". The Board will review and give their input at our next meeting.

Assistant Director's Report – R6

SFI—The Assistant Director reported that there are 26 delinquent filers

The Assistant Director walked the Board through the availability of all the Polling locations (please refer to R8 for further detail)

The Executive Director asked the Board if we wanted to have an in person Poll Worker Recruitment session. As applicants make their interest in working as a Poll worker known to the Assistant Director, she has been forwarding the applications to the respective commissioners. The commissioners have been conducting phone interviews. No final decision was made on whether to keep the in person recruitment session.

III: ACTION AGENDA

Commissioners' Report

Commissioner Marquardt reported that he has been watching election training videos.

Commissioner Harris and Commissioner King reported that they participated in the School Committee Building and Grounds Subcommittee meeting on June 5. The Board members attended this meeting to advocate for using schools for the September 1, 2020 Primary Election and the November 3, 2020 General Election.

Commissioner Harris reported that she has been in contact with Charles Stewart, an election expert and a member of MIT Faculty—to gather as much information about best practices for conducting an election during Covid-19

IV: OLD BUSINESS - None

Next meeting will be held on July 1, at 5:30pm via Zoom

Motion: To adjourn the meeting at 5pm

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner King	Yea

Passed: 4—0

A True Record

Attested by: Ethridge King
Ethridge King, Secretary