



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of June 21, 2023

The Chair, Commissioner Harris, called the meeting to order at 5:31pm on June 21, 2023. The meeting was held via Zoom. Present were the Chair, Commissioner Victoria Harris, Commissioner Larry Ward, Commissioner Charles Marquardt, Commissioner Ethridge King, Executive Director Tanya Ford, and Assistant Director Lesley Waxman.

Roll Call:

Commissioner Victoria Harris	Present
Commissioner Larry Ward	Present
Commissioner Charles Marquardt	Present
Commissioner Ethridge King	Present

I. PUBLIC COMMENT

Mr. Gary Mello made a public comment.

Motion: Close public comment

Moved: Commissioner Harris

Seconded: Commissioner King

Roll Call:

Commissioner Victoria Harris	Yes
Commissioner Larry Ward	Yes
Commissioner Charles Marquardt	Yes
Commissioner Ethridge King	Yes
Passed	4—0

II: MINUTES

Motion: Approve the meeting Minutes of June 15, 2023 with corrections.

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call:

Commissioner Victoria Harris	Yes
Commissioner Larry Ward	Yes
Commissioner Charles Marquardt	Yes
Commissioner Ethridge King	Yes
Passed:	4—0

The Board reviewed the meeting Minutes of the June 15, 2023 Border Properties Voter Registration Challenge Hearing.

Motion: Approve the meeting Minutes of the June 15, 2023 Border Properties Voter Registration Challenge Hearing with corrections.

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call:

Commissioner Victoria Harris Yes

Commissioner Larry Ward Yes

Commissioner Charles Marquardt Yes

Commissioner Ethridge King Yes

Passed: 4—0

III: REPORTS

1. Executive Director's Report

- Executive Director Ford had no report.

2. Assistant Director's Report

- The Assistant Director reported that she received one SFI since the June 15 meeting, which means 65 SFIs remain delinquent. Formal notices of "Failure to file" will be sent out soon.
 - Commissioner Marquardt shared that he spoke with Margaret McMahon about her delinquent SFI. She's a former member of the Mid-Cambridge Neighbor Conversation District Committee, and believes that she has been off the committee for two years. Assistant Director Waxman stated that if Ms. McMahon served 30 days in 2022 then she is required to file. Commissioner Marquardt will confirm with Margaret if she served 30 days in 2022.

3. Commissioners' Reports

- Commissioner Harris reported that 116 Holworthy Street is a valid address.
- Commissioner Harris reported that she met with her Wardens and they were very excited about doing some supplemental videos or having some in-person tutorials to augment the poll worker training.
- Commissioner Harris asked the Commissioners to review the training manuals from previous elections to see where the Commissioners might want to do some supplemental training videos.

IV. ACTION AGENDA

Old Business

Municipal Election

The Board reviewed and approved the changes and updates to the Municipal Election Packet (refer to R1 through R21).

Commissioner Marquardt pointed out in the candidate's packet on the Reports page, the August 26 – July 30 date for VRIS downtime was incorrect. The correct date is July 26 – July 30. Assistant Director Waxman noted that the VRIS downtime will impact the Election Office's ability to complete by July 31, the signature

certifications that might be submitted by the municipal candidates on July 26 – July 30. If for some reason VRIS is not back online on July 31, the Election Commission staff has a backup plan to conduct the signature verification process the old fashion way. The deadline for the Election Commission to complete the certifications is August 14 (see R4).

Early Voting location 75ft rule update (R13):

Motion: Withdraw the 75ft rule as voted upon by the Cambridge Election Commission, and replace it with the new 150ft rule as outlined in M.G.L. c. 54 § 65 as amended by the Votes Act of 2022.

Moved: Commissioner Harris

Seconded: Commissioner Ward

Roll Call:

Commissioner Victoria Harris Yes

Commissioner Larry Ward Yes

Commissioner Charles Marquardt Yes

Commissioner Ethridge King Yes

Passed: 4—0

Policy 97.1 (R15)

Motion: Accept the updated Voter List (file) Policy and Fee Schedule as outlined in R15.

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call:

Commissioner Victoria Harris Yes

Commissioner Larry Ward Yes

Commissioner Charles Marquardt Yes

Commissioner Ethridge King Yes

Passed: 4—0

Policy 97.2 (R16)

Motion: Accept the updated Street Listing Policy and Fee Schedule as outlined in R16.

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris Yea

Commissioner Ward Yea

Commissioner Marquardt Yea

Commissioner King Yea

Passed: 4—0

Policy 99.1 (R17)

Motion: Accept the updated Availability of Voter History policy as outlined in R17.

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris Yea
Commissioner Ward Yea
Commissioner Marquardt Yea
Commissioner King Yea
Passed: 4—0

New Policy 23.1 (R18)

Motion: Accept the Early Voter Extract and Absentee Voter Extract as outlined in R18.
Moved: Commissioner Harris
Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris Yea
Commissioner Ward Yea
Commissioner Marquardt Yea
Commissioner King Yea
Passed: 4—0

Policy 83.2/7F (R19)

Motion: Accept the Fee Schedule as outlined in R19.
Moved: Commissioner Harris
Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris Yea
Commissioner Ward Yea
Commissioner Marquardt Yea
Commissioner King Yea
Passed: 4—0

Policy 87.1 (R20)

Motion: Accept the Municipal Campaign and Political Finance Report Files fee schedule as outlined in R20.
Moved: Commissioner Harris
Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris Yea
Commissioner Ward Yea
Commissioner Marquardt Yea
Commissioner King Yea
Passed: 4—0

The next two meetings of the Commission are scheduled for July 12, 2023 and July 26, 2023 in person. Assistant Director Waxman will confirm the location and post it to the agenda on the Commission’s website.

Motion: Adjourn the meeting at 6:40 PM.
Moved: Commissioner Harris
Seconded: Commissioner Marquardt

Roll Call

Commissioner Harris

Yea

Commissioner Ward

Yea

Commissioner Marquardt

Yea

Commissioner King

Yea

Passed:

4—0

A True Record

Attested by: *Ethridge King*
Ethridge A. King, Secretary