



Elizabeth Unger
Purchasing Agent

City of Cambridge

PURCHASING DEPARTMENT

SHUO WANG
Assistant Purchasing Agent for
Goods & Services

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Assistant Purchasing Agent for
Design & Construction

TO: All Bidders

FROM: City of Cambridge

DATE: November 2, 2023

RE: File No. 11269 – Peabody School Playground Improvements - Addendum No. 1

This addendum is comprised of the following:

1. Pre-bid Meeting Agenda (Attached)
2. Pre-bid sign in sheet (Attached)
3. Questions and answers

The following questions were asked and answered:

Question no. 1: What is expected lead time for playground equipment?

Answer: Approximately 6 months.

Question no. 2: Does the building entrance and/or the classrooms exits on the Yerxa side that exit into the playground area need to stay available use during construction?

Answer: No, these doors will be closed during construction.

Question No. 3: Is there a detail for how crawl tunnel is to tie into ornamental fence?

Answer: Fence for crawl tunnel is a different item from ornamental fence. Refer to plans and specifications.

Question No. 4: Does existing playground equipment need to be salvaged for reuse?

Answer: No.

Question No. 5: Where will the construction entrance be located?

Answer: Refer to plans.

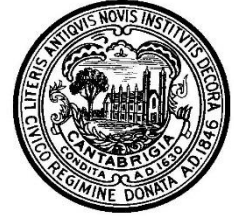
All other details remain the same.

Elizabeth Unger
Purchasing Agent

Addendum No. 1



PRE-BID MEETING AGENDA
CITY OF CAMBRIDGE
PEABODY SCHOOL PLAYGROUND IMPROVEMENTS



22 YERXA ROAD, CAMBRIDGE

October 30, 2023 2:00PM

1. Introductions

Please make sure you have signed in.

2. Date, Time, and Location of Bid Opening

2:00 PM on Thursday, November 16, 2023. All general bids will be publicly opened and read aloud at City Hall, 795 Massachusetts Ave, Ground floor Conference room, Cambridge, MA 02139.

Sealed general bids will be received at the Purchasing Department, 5 Bigelow Street, Cambridge, MA 02139 during normal business hours prior to **2:00 PM on Thursday, November 16, 2023**.

Sealed general bids being delivered via USPS may be mailed to: City Hall 795 Massachusetts Ave, Cambridge MA 02139 Attn: Purchasing.

Bids not delivered directly to the Purchasing Department may be dropped off to a grey locked drop box labeled "Purchasing" located at the rear entrance of City Hall. The box will be checked at the scheduled submission deadline.

3. Questions and Addenda

All questions must be submitted in writing and either emailed to purchasing@cambridgema.gov or delivered to the Office of the Purchasing Agent, Elizabeth Unger, during normal business hours to 5 Bigelow Street, Cambridge, MA 02139 not later than **Friday, November 3, 2023 by 4:00 p.m.**

An Addendum will be issued to notify all bidders of the questions and answers.

4. Bid Submittal Requirement - Review Bid Check List

All documents that are included in the bid package need to be submitted (Section 300).

5. Basis of Award

The City shall award the contract to the lowest responsible and eligible bidder taking into account all of the accepted alternates.

6. Project Schedule

- a. Anticipated NTP, December 2023
- b. Anticipated Completion, August 2024

7. Work Hours

- a. *Monday thru Friday 7AM to 4PM. Work outside of these hours requires City approval and may require noise variance.*

8. General Description of Proposed Work

- a. Temporary fencing and site controls
- b. Demolition and removals
- c. Tree protection and maintenance
- d. Park improvements (hardscape, landscape, furnishings)
- e. Add alternate: ornamental fence and gates

9. Questions and Answers
