



# City of Cambridge

PURCHASING DEPARTMENT

**SHUO WANG**  
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Design & Construction

**Elizabeth Unger**  
Purchasing Agent

**TO: All Bidders**

**FROM: City of Cambridge**

**DATE: March 7, 2024**

**RE: File No. 11427 Lockbox Services - Addendum No. 2**

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**This addendum is comprised of:**

**Submitted Questions and Answers:**

- Q:** Should the technical response be submitted separately from the price response?
- A:** No, all Invitation for Bid documents must be submitted together.
  
- Q:** Please provide the quantity of copies you would like submitted. If technical and price responses are to be separate, please provide a quantity for each.
- A:** One copy of the bid documents should be submitted and all documents must be submitted together.
  
- Q:** Does the City require a copy of the responses on a flash drive?
- A:** No.
  
- Q:** Is there any flexibility with this date of April 1, 2024: “The successful offeror will be required to provide complete Lockbox services to the city commencing April 01, 2024.”
- A:** The contract resulting from this Invitation for Bid will commence on or around April 15, 2024, complete Lockbox services must be provided by this date.

**All other details remain the same.**

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**Elizabeth Unger**  
Purchasing Agent

**Addendum No. 2**

