



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of May 30th, 2018

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission Office, 51 Inman Street. Present were Commissioner Charles Marquardt, Commissioner Victoria Harris, Commissioner Ethridge King, Commissioner Larry Ward, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Robert Winters, Gary Mello, and John Hawkinson.

I: MINUTES

The Minutes of May 16th, 2018 were reviewed and accepted with corrections.

Motion: To approve the Minutes of May 16th, 2018.

Moved: Commissioner Marquardt

Seconded: Commissioner King

The Motion passed: 4-0

II: REPORTS

Executive Director's Report

Ms. Ford reported The Riverfest is Saturday June 2nd, 2108. In addition to office staff operating the voter registration table, Commissioners Harris and Marquardt will attend.

Fresh Pond Day is Saturday June 9th, 2018. In addition to office staff operating the voter registration table, Commissioners Ward and Harris will attend.

LHS Associates Inc. has been selected to provide a secure climate controlled storage facility for new ballot boxes including delivery and pickup. The winning bid was in the amount of \$17,121.08. The old ballot boxes have been removed from storage and the new ballot boxes will be delivered to the new storage site. The new scanners will be delivered on Thursday, May 31st, 2018 to 51 Inman Street. Upon delivery, the staff of LHS Associates Inc. will test the scanners to ensure they are working properly.

New voting equipment training for Election Commissioners, staff and poll workers may be held in July. Schedule is being worked out with LHS. There will be five trainings for poll workers, one in July, two in August, and two in October.

Still receiving applications for two posted jobs in the Election Commission office.

Assistant Director's Report

Ms. Waxman informed the Commissioners Statements of Financial Interests were mailed May 7th, 2018 to 173 Municipal Officials.

Commissioners Statements of Financial Interests forms are due back June 1st, as of today 81 have been filed. Formal notice of failure to file will be sent in mid-June.

CRLS student did a voter registration drive and registered approximately 68 students.

Election worker recruitment flyer is complete and will be mailed to libraries and the Cambridge Housing Authority.

Commissioner Reports

Commissioner Ward reported both 429A Cambridge Street and 112 Charles Street are not valid voting addresses.

III: PUBLIC COMMENT

There was no public comment.

IV: ACTION AGENDA

Old Business

A meeting was scheduled for June 13th, 2018, at 5:30 p.m. at the Election Commission offices at 51 Inman Street.

Motion: To adjourn the meeting at 6:04 p.m.

Moved: Commissioner King

Seconded: Commissioner Harris

The Motion passed: 4-0

A True Record

Attested by:


Larry W. Ward, Secretary