



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235  
Fax: 617-349-4366 • Email: Elections2@cambridgema.gov • Website: www.cambridgema.gov/election

### COMMISSIONERS

Ethridge A. King, Jr.  
Larry W. Ward  
Charles J. Marquardt  
Victoria A. Harris

EXECUTIVE DIRECTOR  
Tanya L. Ford

ASSISTANT DIRECTOR  
Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING Minutes of July 26, 2023

**The Chair, Commissioner Harris, called the meeting to order at 5:35 PM on July 26, 2023.** Present were the Chair, Commissioner Victoria Harris, Commissioner Charles Marquardt, Commissioner Ethridge King, Executive Director Tanya Ford, and Assistant Director Lesley Waxman.

### I. PUBLIC COMMENT

None given.

### II: MINUTES

Motion: To approve the minutes of July 12, 2023 with corrections.

Moved: Commissioner Harris

Seconded: Commissioner King

Passed: 3—0

### III: REPORTS

#### 1. Executive Director's Report

Executive Director Ford will discuss her topics when we get to Old Business.

#### 2. Assistant Director's Report

- The Assistant Director reported 11 SFIs filers remain delinquent. There is a chance this number will increase after July 31, when current municipal candidates SFIs become due.
- Commissioner Marquardt will reach out to Ranjit Sinanayaagam regarding his SFI.
- The Assistant Director is waiting on the Law Department's opinion for Margaret McMahon.

**\*\*Commissioner Ward joined the meeting at 5:42 PM**

#### 3. Commissioners Reports

- Commissioner Harris reported that she and Justine went to Neville Place on Friday, July 14 to help the residents fill out their absentee ballot request applications.

#### **IV. ACTION AGENDA**

##### **Old Business**

###### **Municipal Election—Signature Certifications**

###### **CITY COUNCIL**

**The Board and a member of the public reviewed the folder with the 36 provisionally certified signatures for Jivan Sobrinho-Wheeler.**

Motion : Officially certify 36 signatures for Jivan Sobrinho-Wheeler.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 55 provisionally certified signatures for Marc McGovern.**

Motion : Officially certify 55 signatures for Marc McGovern.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 59 provisionally certified signatures for Joan Pickett.**

Motion : Officially certify 59 signatures for Joan Pickett.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 47 provisionally certified signatures for Joe McGuirk.**

Motion : Officially certify 47 signatures for Joe McGuirk.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 31 provisionally certified signatures for Ayah Al-Zubi.**

Motion : Officially certify 31 signatures for Ayah Al-Zubi.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 22 provisionally certified signatures for Joe McGuirk.**

Motion : Officially certify 22 signatures for Joe McGuirk.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 49 provisionally certified signatures for Patricia Nolan.**

Motion : Officially certify 49 signatures for Patricia Nolan.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 43 provisionally certified signatures for Adrienne Klein.**

Motion : Officially certify 43 signatures for Adrienne Klein.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 15 provisionally certified signatures for Patricia Nolan.**

Motion : Officially certify 15 signatures for Patricia Nolan.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 45 provisionally certified signatures for Vernon Walker.**

Motion : Officially certify 45 signatures for Vernon Walker.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 16 provisionally certified signatures for Adrienne Klein.**

Motion : Officially certify 16 signatures for Adrienne Klein.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 68 provisionally certified signatures for Carrie Pasquarello.**

Motion : Officially certify 68 signatures for Carrie Pasquarello.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 14 provisionally certified signatures for Paul Toner.**

Motion : Officially certify 14 signatures for Paul Toner.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 22 provisionally certified signatures for Jivan Sobrinho-Wheeler.**

Motion : Officially certify 22 signatures for Jivan Sobrinho-Wheeler.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 44 provisionally certified signatures for Gregg Moree.**

Motion : Officially certify 44 signatures for Gregg Moree.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 44 provisionally certified signatures for Robert Winters.**

Motion : Officially certify 44 signatures for Robert Winters.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 82 provisionally certified signatures for E. Denise Simmons.**

Motion : Officially certify 82 signatures for E. Denise Simmons.

Moved: Commissioner Marquardt  
Seconded: Commissioner Harris  
Passed: 4—0

**The Board and a member of the public reviewed the folder with the 66 provisionally certified signatures for Burhan Azeem.**

Motion : Officially certify 66 signatures for Burhan Azeem.

Moved: Commissioner Marquardt  
Seconded: Commissioner Harris  
Passed: 4—0

**The Board and a member of the public reviewed the folder with the 34 provisionally certified signatures for Frantz Pierre.**

Motion : Officially certify 34 signatures for Frantz Pierre.

Moved: Commissioner Marquardt  
Seconded: Commissioner Harris  
Passed: 4—0

**The Board and a member of the public reviewed the folder with the 14 provisionally certified signatures for Robert Winters.**

Motion : Officially certify 14 signatures for Robert Winters.

Moved: Commissioner Marquardt  
Seconded: Commissioner Harris  
Passed: 4—0

**The Board and a member of the public reviewed the folder with the 46 provisionally certified signatures for James Williamson.**

Motion : Officially certify 46 signatures for James Williamson.

Moved: Commissioner Marquardt  
Seconded: Commissioner Harris  
Passed: 4—0

**The Board and a member of the public reviewed the folder with the 41 provisionally certified signatures for Gregg Moree.**

Motion : Officially certify 41 signatures for Gregg Moree.

Moved: Commissioner Marquardt  
Seconded: Commissioner Harris  
Passed: 4—0

**SCHOOL COMMITTEE**

**The Board and a member of the public reviewed the folder with the 55 provisionally certified signatures for Rachel Weinstein.**

Motion : Officially certify 55 signatures for Rachel Weinstein.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 86 provisionally certified signatures for Eugenia Schraa Huh.**

Motion : Officially certify 86 signatures for Eugenia Schraa Huh.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 82 provisionally certified signatures for Andrew King.**

Motion : Officially certify 82 signatures for Andrew King.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 47 provisionally certified signatures for Robert Travers, Jr.**

Motion : Officially certify 47 signatures for Robert Travers, Jr.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 60 provisionally certified signatures for David Weinstein.**

Motion : Officially certify 60 signatures for David Weinstein.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 56 provisionally certified signatures for Jose Luis Rojas Villarreal.**

Motion : Officially certify 56 signatures for Luis Rojas Villarreal.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

**The Board and a member of the public reviewed the folder with the 29 provisionally certified signatures for Frantz Pierre.**

Motion : Officially certify 29 signatures for Frantz Pierre.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

Passed: 4—0

### **I. PUBLIC COMMENT**

Motion: To close Public Comment at 6:10 PM.

Moved: Commissioner Harris

Seconded: Commissioner Marquardt

Passed: 4—0

### **Old Business Continued**

Executive Director Ford asked the Board to review the revised Drop-box Procedures. The Board will review and take a vote at the August 9, 2023 meeting. The significant changes to the drop-box procedures are noted below:

- The drop-box located at 51 Inman Street will be open on Election Day until 8 PM.
- The satellite locations (listed below) will be closed at 8 PM on November 6, 2023 and remain closed on Election Day—this gives the Election Office time to sort and check-in the drop-box ballots and have them processed at the respective polling locations on Election Day.
  - Main Dropbox located at 51 Inman Street will be open until 8 PM on Election Day, November 7, 2023.
  - The Satellite Drop-box locations will close at 8 PM on November 6, 2023 and remain close on Election Day:
    - Morse School
    - Maria Baldwin School
    - O’Neil Library
    - City Hall
    - Police Station
- Commissioner Harris emailed Calvin from CCTV to request his help with a Poll Worker training video—she’s waiting to hear back.

- Commissioner Harris raised a mild concern that four poll workers (two Inspectors and two Supervisors) for the Water Department location for in-person early voting might not be enough.
- Executive Director Ford shared that some of the Polling Confirmation Letters that were signed by the respective school principals confirmed the use of the buildings for November 7, 2023 but not March 5, 2024.
- Assistant Director Waxman stated that the Morse, Maria Baldwin, and Graham and Parks schools have not returned their confirmation letters as of July 26.
- Commissioner Harris and Marquardt will reach out to Dr. Greer about the March 2024 Presidential Primary Election regarding the use of schools. March 5, 2024 is not designated as a professional day which for all intents and purposes means the schools will not be closed.

**Designated Health Care Facilities:**

- Cadbury Commons, 66 Sherman Street
- Cambridge Homes, 360 Mount Auburn Street
- Neville Center, 640 Concord Avenue
- Youville House, 1573 Cambridge Street
- Neville Place of Cambridge, 650 Concord Avenue
- Sancta Maria Nursing, 799 Concord Avenue
- Cambridge Rehabilitation & Nursing Center, 8 Dana Street
- Youville Assisted Living, 1571 Cambridge Street
- Spaulding Hospital, 1575 Cambridge Street

**Motion: Approve the list of Designated Healthcare Facilities for 2023-2024.**

Moved: Commissioner Harris  
 Seconded: Commissioner Marquardt  
 Passed: 4—0

Next meeting is scheduled for Wednesday, August 9, 2023, at 5:30 PM.

**Motion: To adjourn the meeting at 6:50 PM.**

Moved: Commissioner Harris  
 Seconded: Commissioner Ward  
 Passed: 4—0

A True Record

Attested by: *Ethridge King*  
 Ethridge A. King, Secretary