



City of Cambridge

PURCHASING DEPARTMENT

SHUO WANG
Assistant Purchasing Agent for
Goods & Services

NATALIE SULLIVAN
Assistant Purchasing Agent for
Design & Construction

Elizabeth Unger
Purchasing Agent

TO: All Bidders

FROM: City of Cambridge

DATE: January 30, 2024

RE: File No. 11331 Scanning Services to Assist with the Digitization of the City Clerk's Permanent Documents - Addendum No. 2

This addendum is comprised of:

- I. Time Extension
- II. Pre-bid Meeting Postponement

I. Time Extension:

Please note that the Above-referenced Invitation for Bid due date has been postponed for a period of Two Weeks from

Thursday, February 8, 2024 at 11:00AM to Thursday, February 22, 2024 at 11:00AM

A subsequent addendum will be issued at a later date addressing all submitted questions and answers.

II. Pre-bid Meeting Postponement:

The pre-bid meeting to view the documents as referenced in the Scope of Services of the Invitation for Bid has been postponed from Wednesday, January 31st at 10:00AM to Wednesday, February 14th at 10:00AM. Please note the pre-bid meeting will occur at Cambridge City Hall, 795 Massachusetts Ave, Cambridge, MA 02139. Interested parties should arrive prior to the scheduled time at the City Clerk's office on the 1st Floor.

All other details remain the same.

Elizabeth Unger
Purchasing Agent

Addendum No. 2

