

## Study Room Policy

We offer study rooms for individuals and small groups at the Main Library, O'Neill Branch, and Valente Branch.

### Maximum occupancy

- O'Neill Conference Room: 8 people
- All other study rooms: 4 people

### Use of Study Rooms

- You may use one study room, once per day, for up to one hour. Using a study room as a member of a group counts as your one use for that day.
- Study rooms are available on a first come, first served basis. You cannot book study rooms in advance or by phone.
- Everyone in your group must sign in with library staff before entering the study room.
- One member of your group must have a Minuteman Library Card. Everyone else must show identification or name verification when they sign in.
- You are responsible for the room's condition and must leave it as you found it.
- Study rooms are not soundproof. Your conversations must not be audible outside the room.
- You may only have food in non-carpeted study rooms. You may have non-alcoholic covered beverages in all study rooms.

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