

# CONSTRUCTION MEETING MINUTES

DATE: APRIL 8, 2024

## REMINDERS/ANNOUNCEMENTS

<b>REMINDERS</b>	<p><b>WEEKLY UPDATES MUST BE SENT TO <a href="mailto:DPWCONSTRUCTIONMEETING@CAMBRIDGEMA.GOV">DPWCONSTRUCTIONMEETING@CAMBRIDGEMA.GOV</a> BY 8:30AM EACH MONDAY MORNING AHEAD OF THE MEETING</b></p> <p><b>Construction Work Hours:</b> Monday – Friday 7:00 am – 4:00 pm (or till 6:00 pm with DPW permission), Saturday Work Hours: 9:00 am start only – DPW staff are checking work sites.</p> <p><b>PERMITS</b> – reminder that a DPW permit is required for all crane, lift/boom lift and concrete trucks. If you have any questions please reach out to Brian McLane 617-349-4824 or <a href="mailto:bmclane@cambridgema.gov">bmclane@cambridgema.gov</a> or Andrew Bock at 617.349.4051 or <a href="mailto:abock@cambridgema.gov">abock@cambridgema.gov</a>.</p> <p><b>No Parking Signs:</b> should be in place at least 48 hours prior to starting work and <u>removed once work is complete along with all hanging materials</u>. Please fill out the sign completely with all information (contractor name, work dates &amp; times, permit number). If work dates change, please hang a new sign (<u>do not cross out dates or use duct tape</u>) with corrected dates. Please take a picture of signs hung with date and time for your records.</p>
<b>PERMITS</b>	<p><b><u>DPW PERMITS</u></b></p> <p>All permits should be submitted online. Please read permits for any special conditions and contact your assigned inspector for any information (inspector on name on permit or in portal) Any questions regarding permits can be directed to Andrew Bock at 617.349.4051 or <a href="mailto:abock@cambridgema.gov">abock@cambridgema.gov</a> or Brian McLane at 617-349-4824 or <a href="mailto:bmclane@cambridgema.gov">bmclane@cambridgema.gov</a></p> <p><b><u>ELECTRICAL DIVISION UTILITY PERMIT</u></b></p>

	<p><b>A Utility Permit Application must be submitted to the Cambridge Electrical Division for any electrical and communications work in the City of Cambridge. If this work involves any excavation or trenching, an Excavation and Trench Permit must also be applied for at the Department of Public Works.</b></p> <ul style="list-style-type: none"> <li>• Please reach out to Marc Melo (<a href="mailto:mamelo@cambridgema.gov">mamelo@cambridgema.gov</a>) if you have any questions. The permit is on their website <a href="https://www.cambridgema.gov/Departments/Electrical">https://www.cambridgema.gov/Departments/Electrical</a></li> </ul>
<p><b>POLICE DETAILS</b></p>	<p>Police details will need to be scheduled online <a href="https://details.cambridgepolice.org/">https://details.cambridgepolice.org/</a> All details must be scheduled 24 hours in advance. If you do not have an account set-up please contact the detail office 617-349-3350 or <a href="mailto:policedetails@cambridgepolice.org">policedetails@cambridgepolice.org</a> Detail office closes @ NOON on Friday and reopens on Monday @ 5:30 a.m. <b><u>CANCELLATIONS must be done by phone with a live person by calling the detail office 617-349-3350 or front desk @ 617-349-3301 (after hours). Voice mails and emails are not acceptable for CANCELLATIONS.</u></b></p> <p>If your job requires a priority police detail, please schedule the details online as usual and then send a written request by email to Melissa Miguel <a href="mailto:mmiguel@cambridgema.gov">mmiguel@cambridgema.gov</a> and copy Lena Frappier <a href="mailto:lfrappier@cambridgema.gov">lfrappier@cambridgema.gov</a> and Diane Stokes <a href="mailto:dstokes@cambridgema.gov">dstokes@cambridgema.gov</a> <b><u>BY 1PM ON THURSDAY.</u></b> Include the project and contractor name, address or street and cross street, type of work, days needed, number of details requested. Priority details are a minimum of 7 hours and major work should be done Monday – Thursday.</p> <p>For questions, contact Melissa Miguel at 617-349-9351 or Diane Stokes (backup) at 617-349-9405.</p>
<p><b>NOISE VARIANCES</b></p>	<p>Variances are needed for work after 6:00pm, holidays and Sundays (outside hours allowed in ordinance)</p> <p>Special Noise Variances are issued by the License Commission with recommendations from Police, Traffic and Public Works</p> <p>Allow at least 3 weeks for review and approval of variance applications.</p> <p><a href="https://www.cambridgema.gov/Departments/licensecommission">https://www.cambridgema.gov/Departments/licensecommission</a></p>
<p><b>EVERSOURCE PAVING NOTIFICATION</b></p>	<p>Properly functioning gate boxes / shut-off valves are a significant safety and liability issue for all of us. <b><i>Damaging utility infrastructure, including gas valves, is a violation of Dig Safe Regulations and subject to a \$1,000 to \$10,000 fine per incident.</i></b> Announcing paving operations at Monday morning construction meetings is important but is not sufficient. Contractors must email Eversource Gas and Electric prior to paving and work with them to coordinate adjustments of valves and structures.</p> <p><b>Eversource Gas</b></p> <p>Construction Contractors must provide <b>Eversource Gas one-month written / email notice</b> of all planned paving to:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> test for gas leaks and allow sufficient time to make the required repairs prior to paving.</li> </ul>

	<ul style="list-style-type: none"> <li>□ allow for the timely regulation/adjustment of all gate boxes, shut-off valves &amp; castings.</li> </ul> <p><b>Please e-mail: <a href="mailto:Robert.Robbs@eversource.com">Robert.Robbs@eversource.com</a> and <a href="mailto:Jason.Wright@eversource.com">Jason.Wright@eversource.com</a></b></p> <p><b>Paving Operations</b></p> <ul style="list-style-type: none"> <li>□ Valves must be accessible and visible at all times.</li> <li>□ Paving over a gate box / shut-off valve is a serious safety hazard and under no case, can a contractor bury gate boxes / shut-off valves under paving.</li> <li>□ Contractors must notify Eversource if any gate boxes / shut-off valves were damaged during grinding or full depth construction.</li> <li>□ Eversource will raise the gate boxes / shut-off valves prior to each phase of paving. Contractors can make the final 1" to 2" adjustment to match the final grading.</li> </ul> <p><b>Eversource Electric</b></p> <p>Construction Contractors must provide <b>Eversource Electric two-week written / email notice</b> of all planned paving to:</p> <ul style="list-style-type: none"> <li>□ allow for the timely regulation/adjustment of all castings.</li> <li>□ if reclaiming roadways (deep grind &amp; overlay top surface), please advise so vault tops and subsurface castings may be protected.</li> </ul> <p><b>Please e-mail : <a href="mailto:Matthew.Viens@eversource.com">Matthew.Viens@eversource.com</a> and <a href="mailto:Jason.Wright@eversource.com">Jason.Wright@eversource.com</a></b></p>
<b>NATIONAL GRID PAVING NOTIFICATION</b>	Please be sure that you contact National Grid for any gate boxes. They perform pre and post pave inspections. Please notify <b>6 weeks before</b> paving. Ryan Golden 781-605-4747.
<b>VERIZON</b>	Requests for general information or new projects be initiated by calling the Verizon NYS/NE Engineering Center at 1-866-686-1195. Callers need to provide their name, contact phone number, and an explanation of what is needed. The request will be assigned to the 'next up' engineer on the Verizon team to assist.

## CITY PROJECTS

<p><b>CHAPTER 90-CONTRACT 24</b>  CONTRACTOR: NEWPORT CONSTRUCTION  <b>Community Relations: Kristen Kelleher</b>  Carl Howard</p>	Webster Ave (Hampshire to Lincoln) - drainage and preparations for full depth roadway reconstruction Huron Ave Park to Fresh pond Parkway - Monday MBTA pole removal (by others) Curb setting for bike separation island all week
<p><b>GORE STREET</b>  CONTRACTOR: NEWPORT CONSTRUCTION  <b>Community Relations: Kristen Kelleher</b></p>	Complete- will remove from list

Carl Howard	
<b>BELMONT STREET/HOLWORTHY STREET PROJECT</b> CONTRACTOR: NEWPORT CONSTRUCTION <b>Community Relations: Kristen Kelleher</b> Carl Howard	Signage and pavement markings
<b>HARVARD SQUARE PLAZA PROJECT</b> CONTRACTOR: NEWPORT CONSTRUCTION <b>Community Relations: Kristen Kelleher</b> Carl Howard	Request inspection next week
<b>INMAN SQUARE PROJECT</b> CONTRACTOR: NEWPORT CONSTRUCTION <b>Community Relations: Kristen Kelleher</b> Carl Howard	Tree walk
<b>HARVARD SQ/KIOSK BUILDING</b> CONTRACTOR: WES <b>Community Relations: Kristen Kelleher</b>	No work in the public ROW Sign in production – to discuss change order
<b>RIVER STREET STREETScape PROJECT</b> CONTRACTOR: P. GIOIOSO <b>Community Relations: Kristen Kelleher</b>	Blackstone- Test pits Green- main line Carl Baron Plaza
<b>HARVARD STREET WATER MAIN</b> CONTRACTOR: D'ALLESSANDRO <b>Community Relations: Kristen Kelleher</b>	No work in the public ROW Upcoming Prospect St
<b>WILLARD STREET DRAINAGE PROJECT</b> CONTRACTOR: D'ALLESSANDRO <b>Community Relations: Kristen Kelleher</b>	<b>NOT PRESENT</b> Drainage
<b>BINNEY PARK</b> CONTRACTOR: ARGUS <b>Community Relations: Kristen Kelleher</b>	Plantings, irrigation, pouring, furnish
<b>PEABODY SCHOOL PLAYGROUND</b> CONTRACTOR: ARGUS <b>Community Relations: Kristen Kelleher</b> Kevin Beuttell	No work in the public ROW Drainage system instillation Concrete formwork and pouring

<b>MISC SIDEWALK CONTRACT</b> CONTRACTOR: DEROMA & SONS <b>Community Relations: Kristen Kelleher</b>	<b>NOT PRESENT</b>
<b>MISC ROADWAY PAVING CONTRACT</b> CONTRACTOR: EJ PAVING <b>Community Relations: Kristen Kelleher</b>	No work in the public ROW until July 1
<b>REMEDIAL CONTRACT</b> CONTRACTOR: MATTUCHIO <b>Community Relations: Kristen Kelleher</b> Ted Bulger	Main St just east of Windsor - Sewer main repair Albany St between Main & Portland- Water main work Danehy Park Misc water patches, sink holes and emergency work throughout the city
<b>TV &amp; CLEANING CONTRACT</b> CONTRACTOR: INSTIUFORM <b>Community Relations: Kristen Kelleher</b> David Wright	Whittemore Ave Harrison Ave Madison Ave Magoun St Moving to Oxford Street later in the week / early next week
<b>TOBIN SCHOOL PROJECT</b> CONTRACTOR: WT Rich Diego Corona	Regular deliveries, concrete trucks, cut blocks
<b>LECHMERE CANAL PARK IMPROVEMENTS</b> CONTRACTOR: BRIGHT VIEW	<b>NOT PRESENT</b>
<b>SEWER &amp; DRAIN LINING</b> CONTRACTOR: NATIONAL WATER MAIN <b>Community Relations: Kristen Kelleher</b> Eric Breen	<b>NOT PRESENT</b>
<b>I/I DRAINAGE PROJECT</b> CONTRACTOR: DW WHITE Billy White	Land Blvd Northbound- Test pits
<b>FIRST STREET GARAGE</b> CONTRACTOR: COSTELLO DISMANTALING <b>Community Relations: Kristen Kelleher</b> Tom Berenz	Waiting on gas storage permit Demo plan for approval Work tomorrow

<b>FIRE HEADQUARTERS</b> CONTRACTOR: <b>Community Relations: Kristen Kelleher</b>	No update
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## CITY DEPARTMENTS

<b>CAMBRIDGE ELECTRICAL DIVISION</b> Mark Melo 617-349-4925	City wide street light repairs 36 Hampshire St rod and rope for new fire box Mass Ave between Putnam and Sellers pull in new fire alarm cable
<b>CAMBRIDGE TRAFFIC DEPARTMENT</b> Jonathan Brown	No work I the public ROW
<b>CAMBRIDGE WATER DEPARTMENT</b> Rich Holly 617-349-4770	Alewife Brook between Murry Hill & Foch- water main 1-2 weeks 18 Bigelow- service renewal 335 Windsor- service renewal Parks and grounds meters

## UNIVERSITY PROJECTS

<b>HARVARD UNIVERSITY</b> Vinson Givons	48 Quincy- No work in the public ROW 60 Oxford- No work in the public ROW Bow St- No work in the public ROW 1033 Mass Ave- No work in the public ROW 44 Francis- No work in the public ROW, generator 8 Story- No work in the public ROW 10 Akron- No work in the public ROW
<b>MIT (Campus Construction)</b> Joyand Charles	3 Ames Street (Parallel Dorms)- Deliveries and dumpster swap 201 Amherst St (Music Building)- Deliveries and dumpster swap 224 Albany St (Met Warehouse)- Deliveries and dumpster swap
<b>MIT (Campus Planning)</b>	<b>NOT PRESENT</b>

## UTILITY COMPANIES

<b>CAMBRIDGE NETWORK SOLUTIONS</b> Sarah Howson	Sidney & Green St- Splice work Monday and Tuesday Binney & Third St- Splice work Thursday No excavation work this week
<b>COMCAST</b> Shane Flewelling 617-406-9645	147 Mt Auburn st permit 263536- Rotondi- broken vault cover in sidewalk repair 170 Brattle st permit 263535-Rotondi- broken vault in sidewalk repair
<b>CROWN CASTLE</b> Ana Semashka	No work in the public ROW
<b>EVERSOURCE ELECTRIC</b> Tracy McDevitt	<b>NO UPDATE GIVEN OR RECEIVED</b>
<b>EVERSOURCE GAS</b> Michael Kerwin	Garden St (between Linnean St & Shepard St) – Main Brewer St @ Ross St – Main Wheeler St @ Concord St – Main Aberdeen Ave (between Huron Ave & Mt Auburn St Northbound) – Main Fresh Pond Ln (between Brattle St & Fresh Pond Pkwy) – Services Rindge Ave (between Jefferson Pk & Jackson Pl) – Main Massachusetts Ave (between Dudley St & Rice St Southbound) – Main Cambridgepark Dr @ Alewife Brook Pkwy – Main Prince St (between Magazine St & Pleasant St) – Services Grozier Rd (between #51 & Huron Ave) - Services
<b>MIRRA</b>	383 Broadway- contract for Eversource 87 Ellery- contract for Eversource
<b>VERIZON</b> Matt King <a href="mailto:Matthew.i.king@one.verizon.com">Matthew.i.king@one.verizon.com</a>	Galileo Galilei Way- fiber splicing 101 Rogers St- splicing
<b>VICINITY STEAM</b>	No work in the Public ROW
<b>PHEONIX COMMUNICATIONS</b> Fred York	62 Whittemore- splice 1000 Mass Ave- splice 116 Sherman- awaiting permit Mellen St- awaiting permit

## PRIVATE DEVELOPMENT PROJECTS

<p><b>O'BRIEN HIGHWAY/ CAMBRIDGE STREET/FIRST STREET</b> CONTRACTOR: MCCOURT Matthew Burnham</p>	<p>O'Brien Hwy (Museum Way)- Underground Traffic signals &amp; southside sidewalks O'Brien Hwy (1<sup>st</sup> to Land Blvd) – install inverts O'Brien Hwy &amp; Cambridge St- mill and pavement scheduled 5/13</p>
<p><b>CAMBRIDGE CROSSING</b> (Parcel U/ 441 Morgan) CONTRACTOR: JMA Mike Carucci</p>	<p>No work in the public ROW Finishing sidewalk and paving</p>
<p><b>40 THORNDIKE STREET</b> CONTRACTOR: JMA Holly Sutherland</p>	<p>No work in the public ROW</p>
<p><b>BOSTON PROPERTIES MXD</b> CONTRACTOR: TURNER</p>	<p>No work in the public ROW</p>
<p><b>161 FIRST STREET</b> CONTRACTOR: CONSIGLI</p>	<p><b>NOT PRESENT</b></p>
<p><b>585 KENDALL STREET</b> CONTRACTOR: SUFFOLK</p>	<p><b>NOT PRESENT</b></p>
<p><b>1 ROGERS STREET</b> CONTRACTOR: COMMODORE BUILDERS</p>	<p><b>NOT PRESENT</b></p>
<p><b>36 HAMPSHIRE STREET</b> CONTRACTOR: SEADAR</p>	<p><b>NOT PRESENT</b></p>
<p><b>325 BINNEY STREET</b> CONTRACTOR: Ryan Dixon</p>	<p><b>NO UPDATE GIVEN OR RECEIVED</b></p>
<p><b>325 BINNEY STREET</b> CONTRACTOR: JM-A Robbie Abbanat</p>	<p>Fulkerson- raise frame and covers Saturday, 4/26- mill, 4/27- pave Binney- 5/4 mill, 5/6-5/10 pave</p>
<p><b>200 MAIN STREET</b> CONTRACTOR: JM-A Gianni Grimaldi</p>	<p>Wadsworth- Saturday</p>
<p><b>600 MAIN STREET</b></p>	<p>Adjust castings</p>



CONTRACTOR: CONSIGLI Josh Furmanick	4/20 pave
<b>382-392 HARVARD ST</b> CONTRACTOR: NAUSET James McWalter	No work in the public ROW
<b>57 JFK STREET</b> CONTRACTOR: NAUSET Charles Whiffen	No work in the public ROW
<b>IQHQ PROJECT</b> CONTRACTOR: AE COM Dave Croce	<b>NOT PRESENT</b>
<b>402 RINDGE AVENUE</b> CONTRACTOR: GENESIS UTILITIES	<b>NOT PRESENT</b>
<b>1 JACKSON PLACE</b> CONTRACTOR: DERENZO	<b>NOT PRESENT</b>
<b>101 SMITH PLACE</b> CONTRACTOR: W.L. FRENCH	No work in the public ROW
<b>605 CONCORD AVE</b> CONTRACTOR: NAUSET Michael Burke	Deliveries and dumpster Tank delivery with police detail Tuesday or Wednesday Next week excavation for DMH installation
<b>55 WHEELER STREET</b> CONTRACTOR:	Sidewalk Willard- milling & paving

## SPECIAL EVENTS

Date	Event	Location	Guests	Time
Sunday, April 14	Global March for Sudan	<b>ROUTE CHANGING DUE TO CONSTRUCTION @ Carl Barron</b> March from Carl Barron Plaza to Boston Common - Carl Barron Plaza, Head northeast on Central Square/River St toward Massachusetts Ave Turn right onto Massachusetts Ave Pass by McDonalds (on the left in 0.2 mi) Turn left toward Columbia St/Main St Slight left toward Columbia St/Main St Slight right onto Columbia	100	12 pm Start

		St/Main St Continue to follow Main St Slight left to stay on Main St Slight left to stay on Main St Turn right onto Broadway/Main St Continue to follow Main St Continue onto Memorial Dr Turn left toward Charles St Turn right onto Charles St Turn left onto Beacon St Turn right onto Charles St(Boston Common)		
<b>Monday, April 15</b>	Patriots Day Ceremony	Cambridge Common next to the Lincoln Monument	100	8 am – 2 pm
<b>Saturday, April 20</b>	Diaspora 420 Double Up Block Party	Church St Closed from Palmer to Brattle St and Church Street Parking Lot will be closed from the event	800	12 pm- 7 pm
<b>Sunday, April 21</b>	Spring Classic	Start Location 64 - Route: Sidney St, Pacific St, Albany St, Massachusetts Ave, Putnam Ave, Brookline St, Franklin St	3000	8 am- 12 pm
<b>Thursday, April 25</b>	Public Tree Planting Party	Grand Junction Park (525)	60	4 pm- 6 pm
<b>Saturday, April 27</b>	River Street Infrastructure Improvements and Streetscapes Project event	Riverside Press Park	30	9 am-3 pm
<b>Sunday, April 28</b>	Bionic 1 Mile + 5K	Start/Finish and post-race celebration at 41 Church Street , using the ProPark parking lot.- The course includes Church St, Brattle St, Lakeview Ave, Worthington St, and Lexington Ave	1000	8 am-12 pm