



OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of July 25th, 2018

The meeting of the Cambridge Election Commission was called to order at 5:00 p.m. at the Senior Center at 806 Mass. Ave. Present were Commissioner Charles Marquardt, Commissioner Victoria Harris, Commissioner Ethridge King, Commissioner Larry Ward, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Gary Mello, John Hawkinson and Deputy City Solicitor, Mr. Goldberg..

I: MINUTES

The Minutes of July 11th, 2018 were reviewed and accepted with corrections.

Motion: To approve the Minutes of July 11th, 2018 with corrections.
Moved: Commissioner Marquardt
Seconded: Commissioner Harris
The Motion passed: 3-0

II: REPORTS

Executive Director's Report

Verbal Report. Two hires were made, one for the 37.5 hours per week position and another for the 30 hours per week office position.

Assistant Director's Report

1. Statement of Financial Interests:

- A. Email reminders were sent out on July 12, 2018 to 20 delinquent officials. The Assistant Director will consider not using business reply mail as a result of too much time between when they are mailed and when they are received.
- B. Memo to the City Manager was sent on July 23rd (R2)
- C. As of July 25th, there are 9 delinquent officials and 2 defirments.
- D. Next step: Schedule a hearing date after the September primary.

2. September 4th, 2018 Primary

- A. Overseas absentee ballots were mailed out July 19th and 20th.
- B. Regular absentee ballots will be available soon.

Commissioner Reports

Commissioner Ward reported 791 Cambridge Street is not a valid voting address.

III: PUBLIC COMMENT

No public comment.

IV: ACTION AGENDA

Old Business

2018 State Primary, Tuesday, September 4th

-Election Worker Lists

-Election Worker Training, Tuesday, August 14th, 6 p.m. - 9:30 p.m.
& Saturday, August 18th, 2 p.m. -5:30 p.m.

-Voter Registration Deadline, Wednesday, August 15th, 8:30 a.m. – 8:00 p.m.

-Extended Office Hours, Friday, August 31st, 5:00 p.m.

New Business

Motion: To utilize 2017 Designated Healthcare List for September, 2018 primary election.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

The Motion passed: 4-0

Voter Registration Sessions

-Parking Day, Friday, September 21st, 8:00 a.m. – 6:00 p.m. Ideas are needed for a theme for the Election Commission space.

-National Voter Registration Day, Tuesday, September 25th

-Ballot packing for the September primary will take place on August 31st, at 51 Inman Street at the Election Commission and will be attended by Commissioners Marquardt and Harris.

-Test Deck testing will take place August 28th, at 9 a.m. at 51 Inman Street at the Election Commission.

Commissioner Ward will inquire about registering students at Cambridge Rindge & Latin High School on National Voter Registration Day on Tuesday, September 25th.

A meeting was scheduled for August 8th, 2018, at 5:30 p.m. at 51 Inman Street at the Election Commission.

Motion: To adjourn the meeting at 5:50 p.m.

Moved: Commissioner Marquardt

Seconded: Commissioner King

The Motion passed: 4-0

A True Record

Attested by:


Larry W. Ward, Secretary