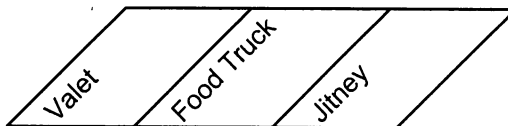


**Valet, Food Truck or Jitney
Information for TP&T Review**



	Valet	Food Truck	Jitney
Company Name	x	x	x
Applicant's First Name	x	x	x
Applicant's Last Name	x	x	x
Business Street Address	x	x	x
City	x	x	x
State	x	x	x
Zip	x	x	x
Business Phone	x	x	x
Cell Phone	x	x	x
Fax	x	x	x
Email Address	x	x	x

Current Permit Number	x	x	x
Permit Location/Address	x	x	x
Curb Regulation	x	x	x
Length of Permit Area	x	x	x
Truck/Bus Label		x	x
Plate Number		x	
Request Start Time	x	x	x
Requested End Time	x	x	x
Requested Days of Week	x	x	x

Valet Company	x		
Parking Facility Name	x		
Parking Facility Address	x		
Valet Operator/Manager's Name	x		
Valet Operator Phone Number	x		

Detailed plan of pick-up/drop-off area, number of spaces and how meets ADA and MAAB requirements.	x		x
Detailed plan of area to be used for parking.	x		
Letter of agreement between valet operator and the business which is being served which states the financial arrangements including how and when the customer pays for the service.	x		
Letter of agreement to access and use the proposed parking area which states the maximum number of valet vehicles allowed, and the total capacity of the facility.	x		
Detailed plan of proposed valet operation, including hours and days of operations; routes to and from the parking area(s); number of valet; location and design of the proposed "valet" parking sign.	x		

	Valet	Food Truck	Jitney
Approval in writing that the proposed valet service meets the ordinances, rules and regulations of the City of Cambridge Inspectional Services Department, License Commission, Public Works Department and Department of Traffic, Parking and Transportation.	x		
A report listing the number of vehicles serviced each day during an average week, three and twelve months after the valet service begins and annually thereafter.	x		

Proposed/Type of Service			x
Type/Size of Vehicle		x	x
Routes			x
Stop Locations			x
Number of Vehicles			x
Insurance/License Information		x	x
Evidence of License from the License Commission		x	x
Location Vehicles will be stored at night.		x	x
Headways/Travel Times/ Speeds			x
How/Where tickets will be sold			x
Written Operating and Emergency Plan.			x