



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235  
Fax: 617-349-4366 • Email: Elections2@cambridgema.gov • Website: www.cambridgema.gov/election

### COMMISSIONERS

Ethridge A. King, Jr.  
Larry W. Ward  
Charles J. Marquardt  
Victoria A. Harris

EXECUTIVE DIRECTOR  
Tanya L. Ford-Crump

ASSISTANT DIRECTOR  
Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING Minutes of February 24, 2021

The Chair called the meeting to order at 5:30 pm on February 24, 2021 via Zoom.

### Roll Call:

Commissioner Ethridge King	Present
Commissioner Charles Marquardt	Present
Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present

Also present was Assistant Director Lesley Waxman. Executive Director Tanya Ford-Crump was unable to attend due to a family emergency.

### I: MINUTES

**Motion:** To approve the Minutes of February 10, 2021.

**Moved:** Commissioner King

**Seconded:** Commissioner Ward

### Roll Call

Commissioner King	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner Harris	Yea
<b>Passed:</b>	<b>4—0</b>

### II: Reports

#### 1. Executive Director's Report (Attachment 4)

The report was tabled until the next meeting due to Ms. Ford-Crump's unexpected absence.

#### Assistant Director's Report

*Year-End Campaign Finance Reports*

Ms. Waxman stated there had been no changes in the status of campaign finance reports since the last Commission meeting.

She also stated that the focus of her time has been devoted to the annual City census.

#### 2. Commissioner's Reports

Commissioner Ward stated that 112 ½ Otis Street is not a valid address.

Commissioner Harris reported that she had been contacted by Meredith Manda at Harvard Law School/ Equal Democracy Project. Ms. Manda stated that students would be interested in two projects:

the impact on office functions, and the need for addresses of members of the public who choose to speak.

Per permission of the Chair, John Hawkinson provided some additional remarks regarding the rules. He stated that not all boards and commissions provided for public comment at the beginning of their meetings, and that current law does not require the posting of meeting materials prior to the meeting.

The commissioners will vote on each rule individually. The document draft will then be sent to the Law Department for their review.

The commissioners chose to vote on the first rule listed in two separate motions.

**Motion:** To adopt Rule Number 1 as follows: "All Individuals shall have a reasonable opportunity to be heard at any regular meeting of the Board of Election Commissioners in regard to any matter considered thereat. Opportunities for individuals to be heard at all regular meetings of the Board of Election Commissioners shall be provided directly after the completion of the Executive Director's Report, the Assistant Director's Report and the Commissioners' Reports, unless a majority of the Board votes to hear public comment at another point in the meeting."

Moved: Commissioner Marquardt  
Seconded: Commissioner King

**Roll Call**

Commissioner King Yea  
Commissioner Marquardt Yea  
Commissioner Ward No  
Commissioner Harris Yea  
**Passed: 3-1**

**Motion:** For Rule Number 1 to include the following language: "Each speaker shall limit their comments to no more than 5 minutes, unless the Chair sets a shorter time limit per person at the Chair's discretion."

Moved: Commissioner Marquardt  
Seconded: Commissioner King

**Roll Call**

Commissioner King Yea  
Commissioner Marquardt Yea  
Commissioner Ward Yea  
Commissioner Harris Yea  
**Passed: 4-0**

**Motion:** To eliminate Rule Numbers 2 and 3 from the draft document.

Moved: Commissioner Harris  
Seconded: Commissioner Ward

**Roll Call**

Commissioner King No  
Commissioner Marquardt Yea  
Commissioner Ward Yea  
Commissioner Harris Yea  
**Passed: 3-1**

*Update - City Council Policy Order 0-4 - Redesigning Cambridge "I Voted" stickers (Attachment 4)*  
Ms. Ford-Crump met with the City Manager, but the discussion will be tabled for the next meeting.

*New Business*

*Harvard Law School/Equal Democracy Project*

Ms. Harris will work with Meredith Manda to flesh out details regarding a possible Zoom event.

**The next meeting of the Commission is scheduled for March 10, 2021 at 5:30 pm via Zoom.**

**Motion:** To adjourn the meeting at 7:23 pm

Moved: Commissioner King

Seconded: Commissioner Ward

**Roll Call**

Commissioner Marquardt Yea

Commissioner Harris Yea

Commissioner Ward Yea

Commissioner King Yea

**Passed:** 4—0

A True Record

Attested by:

  
Victoria Harris, Secretary