



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235
Fax: 617-349-4366 • Email: Elections2@cambridgema.gov • Website: www.cambridgema.gov/election

COMMISSIONERS

Ethridge A. King, Jr.
Polyxane S. Cobb
Larry W. Ward
Charles J. Marquardt

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of April 18, 2018

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission Office, 51 Inman Street. Present were Commissioner Charles Marquardt, Commissioner Polyxane Cobb, Commissioner Ethridge King, Commissioner Larry Ward, Executive Directory Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, Gary Mello, Patrick Barton, Tom Stohlman, Victoria Harris, John Hawkinson and Robert Winters.

I: MINUTES

The Minutes of April 4, 2018 were reviewed.

Motion: To approve the Minutes of April 4, 2018 with corrections.

Moved: Commissioner Cobb

Seconded: Commissioner King

The Motion passed: 4-0

II: REPORTS

Executive Director's Report

Ms. Ford provided an update on the 2018 Primary and State Elections. The Primary date is September 4th, the Tuesday immediately after Labor Day. There is also talk at the State level of adding an early voting period before the Primary in addition to the early voting period before the State Election. Commissioners were asked to have lists of poll workers in by June 1st to facilitate planning.

Ms. Ford provided an update on the search for a storage location for the new election equipment. None has been identified yet and the search continues.

Ms. Ford informed the commissioners that the Annual Budget Hearing with the City Council's Finance Committee is scheduled for Tuesday, May 1st. Commissioners Cobb and Marquardt indicated that they will attend.

Ms. Ford provided a listing of Voter Registration activities at City fairs and events:

- Mayfair, May 6th from noon to 6p.m.
- River Festival, June 2nd from 11 a.m. to 6 p.m.
- Fresh Pond Day, June 9th from 11 a.m. to 3 p.m.

Commissioner Ward added that Jazz Fest will be held on July 29th from noon to 6 p.m.

Ms. Ford informed the commissioners that the second annual census mailing would be mailed that week to 14,793 households.

Assistant Director's Report

Ms. Waxman informed the commissioners that approximately 2,000 online census and 21,000 paper census forms have been returned.

Ms. Waxman also informed the commissioners that the Peabody School will allow the Commission to use their space for both 11-2 and 10-1 while the Russell Apartments is under renovation.

Motion: To approve the temporary relocation of 10-1 from the Russell Apartments to the Peabody School.
Moved: Commissioner Cobb
Seconded: Commissioner King
The Motion passed: 4-0

Ms. Waxman provided an updated list of Polling Precincts for 2018.

Motion: To approve the updated List of Polling Precincts.
Moved: Commissioner Cobb
Seconded: Commissioner King
The Motion passed: 4-0

Commissioner Reports

There were no Commissioner Reports, but the Commissioners and Staff expressed their gratitude for the years of service Commissioner Cobb provided to the Election Commission. They wished her a long and glorious retirement.

III: PUBLIC COMMENT

Mr. Hawkinson informed the Commission that the City Manager said that the appointment of the new Election Commissioner would be on the City Council agenda that is posted Thursday evening.

Mr. Winters congratulated Commissioner Cobb on her retirement.

IV: ACTION AGENDA

Old Business

New Business

Annual Organization of the Board Members

Motion: To nominated Commissioner Marquardt as Chair.
Moved: Commissioner King
Seconded: Commissioner Cobb
The Motion passed: 4-0

Motion: To nominated Commissioner King as Vice Chair.
Moved: Commissioner Marquardt
Seconded: Commissioner Cobb
The Motion passed: 4-0

Motion: To nominated Commissioner Ward as Secretary.
Moved: Commissioner King
Seconded: Commissioner Cobb
The Motion passed: 4-0

The next meeting of the Election Commission is scheduled for Thursday, May 3rd at 5:30 p.m. at the Election Commission offices at 51 Inman Street.

Motion: To adjourn the meeting at 6:03 p.m.
Moved: Commissioner Cobb
Seconded: Commissioner King
The Motion passed: 4-0

A True Record

Attested by: _____


Charles J. Marquardt, Secretary