



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Polyxane S. Cobb  
Larry W. Ward  
Charles J. Marquardt

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING

### Minutes of March 14, 2018

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission Office, 51 Inman Street. Present were Commissioner Charles Marquardt, Commissioner Polyxane Cobb, Commissioner Ethridge King, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, Gary Mello, Patrick Barton, Tom Stohlman, Victoria Harris, and Ms. Maloney (Haggerty School Teacher).

### I: MINUTES

The Minutes of February 28, 2018 were reviewed.

Motion: To approve the Minutes of February 28, 2018 with corrections.

Moved: Commissioner Cobb

Seconded: Commissioner King

The Motion passed: 3-0

### II: REPORTS

#### Executive Director's Report

Ms. Ford provided an update on polling locations that need to be changed for the 2018 Primary and State Elections:

- Russell Apartments, the Firehouse on Mass Ave is not accessible per the Disability Commission so another temporary location is needed.
- Haggerty School, two petitions to change the location have been received from school personnel and parents. Election Commission Staff have visited the CHA Corcoran Park development and discussed the use of their Community Room as a polling location. Commissioners and staff discussed the potential impact this could have on the use of school locations in future elections. After discussion the Commission moved to relocate the 9-3 polling location to Corcoran Park:

Motion: To change the official polling location for 9-3 from the Haggerty School to 1 Corcoran Lane, Corcoran Park Community Room.

Moved: Commissioner King

Seconded: Commissioner Marquardt

The Motion passed: 3-0

- Graham & Parks School, discussion regarding the changing of the entrance for this polling location to provide for better control over the flow of voters. Commissioners and staff agreed that this is a sensible change and moved:

Motion: To change the official entrance for the polling locations at Graham & Parks School from the playground entrance to the entrance on Avon Street.  
Moved: Commissioner Marquardt  
Seconded: Commissioner King  
The Motion passed: 3-0

- Commissioners were reminded that they need to have their pools of election workers in by June 1<sup>st</sup>

Ms. Ford and the Commissioners discussed the need for a climate controlled storage location for the New Voting Equipment. Nothing has been identified yet so all are requested to be on the lookout for options.

Ms. Ford requested permission for the staff to dispose of ballots and election materials from the March 1, 2016 Presidential Primary, April 12, 2016 Special State Primary and the May 10, 2016 Special State Election. After discussion:

Motion: To approve the disposal of ballots and election materials from the March 1, 2016 Presidential Primary, April 12, 2016 Special State Primary and the May 10, 2016 Special State Election.  
Moved: Commissioner Cobb  
Seconded: Commissioner Marquardt  
The Motion passed: 3-0

Assistant Director's Report - None

### Commissioner Reports

### III: PUBLIC COMMENT

Mr. Barton mentioned that the American Friends or the newer apartments on Richdale may work as polling locations.

Mr. Mello mentioned that 175 Richdale has a community room.

Ms. Maloney mentioned that she is a teacher at the Haggerty School and wanted to make sure that the Commission had received the petitions and correspondence.

### IV: ACTION AGENDA

#### Old Business

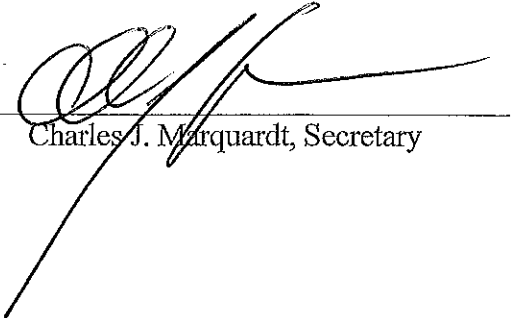
A meeting was scheduled for Wednesday, April 4<sup>th</sup> at 5:30 p.m. at the Election Commission offices at 51 Inman Street.

Motion: To adjourn the meeting at 5:59 p.m.  
Moved: Commissioner Cobb  
Seconded: Commissioner Marquardt

The Motion passed: 3-0

( . True Record

Attested by:



A handwritten signature in black ink, appearing to read 'C. Marquardt', is written over a horizontal line. The signature is stylized and cursive.

Charles J. Marquardt, Secretary