



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford-Crump

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of August 31, 2022

Commissioner Marquardt called the meeting to order at 2:34 pm on August 31th, 2022 via Zoom.

Roll Call:

Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present
Commissioner Charles Marquardt	Present
Commissioner Ethridge King	Present

Also present was Assistant Director Lesley Waxman

I. PUBLIC COMMENT

Motion: To close public comment
Moved: Commissioner Marquardt
Seconded: Commissioner Harris

Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Charles Marquardt	Yes
Commissioner Ethridge King	Yes

Passed: 4 — 0

II. MINUTES

Minutes of August 24th will be reviewed at September 6th, meeting

III: REPORTS

1. Executive Director's Report

At the Advance Removal Site overseeing the process of early voting ballots.

2. Assistant Director's Report

Ms. Waxman will review ballot packing with Commissioner Marquardt and he will inform the other commissioners. He will meet with Ms. Waxman after the meeting at 51 Inman Street. Commissioners Ward will perform ballot packing on Friday 2nd. Election night meeting will be in-person only. The

Provisional meeting will be only in-person also. For state elections, we are required to count the ballots on election night. Ms. Waxman asked commissioners to do a 6:00 pm drop box pickup to limit hand counting at the Senior Center. There will be a need for more workers at the Senior Center to do tallying. Commissioners should ask who is available and the office will decide on how many they need for later. Commissioner King suggested we close the drop boxes a day early. Commissioners agreed it would be difficult to stop services once the people are used to them. Commissioner King asked why we don't consider keeping the polls open until 9 pm to process the ballots at the precincts. Ms. Waxman thinks it is not possible to get the ballots to the sites and process by 9:00 pm. Commissioner Harris is in favor of having it done at the tabulation center oppose to the voting sites. Commissioner Marquardt asked about election who will be at each drop box at 8:00 pm on election night. Commissioner Harris stated last year we covered the drop box in our coverage area. Commissioner Ward will check the Police Station, Commissioner Harris will check O'Neill Library, Commissioner King will check Baldwin School, Commissioner Marquardt will check Morse and the election office staff will check 51 Inman Street. A police officer will lock the box at City Hall at 8:00 pm and Commissioner Marquardt will pick up the ballots.

Friday September 9th, night ballots will get processed Saturday because the office staff will be in the office creating voter lists for election day. Saturday, Sunday, and Monday ballots will get processed Tuesday. Commissioner Harris asked if the office will be open on Saturday to sort ballots by addresses for the precincts on election day. Ms. Waxman stated yes. Ms. Waxman received an email regarding changing the address on the map for the Baldwin School. We should update for the November election to say: Address is 85 Oxford Street, voting entrance is on 28 Sacramento Street and the Box drop location is on 85 Oxford Street.

3. Commissioners' Reports

Commissioner Harris: Did a designated health care facility assisted voting at Neville Center and will do Neville Place on Friday. Commissioner Harris mentioned if we wanted to do a zoom general session Q&A for workers prior to election day. Commissioner King agreed to do one on Friday at 7pm. Commissioners Harris and King will do one on Saturday 2pm and Sunday 11am. Commissioner King will schedule the meetings and send out a zoom link. Commissioner Ward agreed to do an inspector training Thursday evening at 372 Broadway.

Commissioner King: Did a designated health care facility voting at Cambridge Homes on Monday the 29th, had ten people vote.

Commissioner Ward: Paul Parravano from MIT has agreed to provide four parking spaces on Amherst Alley on election day. In addition, he is offering parking for workers at 139 Mass Ave.

Commissioner Marquardt: 695 #5 Green Street is not a valid address. Did in person inspector training Saturday the 27th, and Commissioner Harris did inspector training on the Monday the 29th. Commissioners Marquardt and Harris did sub-precinct training on the 30th and will do another one tonight. The time will be 6 pm to 6:30 pm for the smaller precincts and 7 pm to 7:45 pm for the larger precincts. Commissioner Marquardt suggested commissioners get their own zoom account through the city. Ms. Waxman suggested commissioners use hers because the city will want us to us MS teams, which commissioners don't think is reliable.

Commissioner King asked how commissioners were doing hiring poll workers. Commissioners are cautiously optimistic. Ms. Waxman stated every polling site will have their own cell phone. Commissioner Harris commented she hopes that the Public Information Office keep broadcasting key messages regarding encouraging voting and key deadlines.

IV. ACTION AGENDA

Old Business

Early voting Update

Commissioner Marquardt asked how many ballots we have gotten. Ms. Waxman stated through August 30th, we have 4,364 early voting ballots accepted. Total number of possible early voters 12,563. At this point about 12,000 have been mailed and 4,000 returned.

Advanced Processing of Ballots Planning

More than 2,000 have been scanned. Eighteen precincts are completed.

New Business

Commissioner Harris will send out sub-precinct training list to decide if another one is needed. She also suggested we check in Monday regarding having enough poll workers.

Election night meeting, September 6th st, at 9:30 Senior Center

Provisional Ballot meeting September 7th st, at 3:00

Motion: To adjourn the meeting at 3:34 pm

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

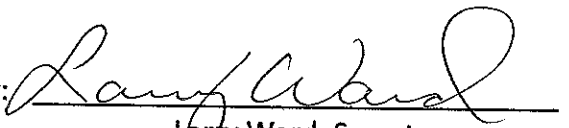
Roll Call:

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

Passed: 4 - 0

A True Record

Attested by:


Larry Ward, Secretary