



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR
Tanya L. Ford-Crump

ASSISTANT DIRECTOR
Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of October 19th, 2022

Commissioner Marquardt called the meeting to order at 5:31 pm on October 19, 2022, via Zoom.

Roll Call:

Commissioner King	Present
Commissioner Marquardt	Present
Commissioner Harris	Present
Commissioner Ward	Present

Also present was Assistant Director Lesley Waxman

I. PUBLIC COMMENT

There was no public comment.

Motion: To close public comment
Moved: Commissioner Marquardt
Seconded: Commissioner Harris

Roll Call:

Commissioner King	Yes
Commissioner Marquardt	Yes
Commissioner Harris	Yes
Commissioner Ward	Yes

Passed: 4-0

II. MINUTES

Motion: Minutes of October 12th, 2022 accepted with corrections

Moved: Commissioner Marquardt
Seconded: Commissioner Ward

Roll Call:

Commissioner King	Yes
Commissioner Marquardt	Yes
Commissioner Harris	Yes
Commissioner Ward	Yes

Passed: 4-0

III: REPORTS

1. Executive Director's Report

None

2. Assistant Director's Report

The election commission staff should be commended for distributing over 16,000 ballots in less than a week. Ms. Waxman recommended commissioners check status of early voting training personnel. Expecting on-line election day training to be live by October 24th.

A person requested copies of the Charter revision petition which would be used to put a question on the ballot next year, which is to revise the Cambridge Charter and elect a Charter commission. She will have the Law Department review some of what the person mentioned. Another person requested information about filing a referendum petition regarding the parking minimums which the City Council may vote at the October 24th meeting. If voted on they only have 20 days to file a petition and the staff will have five days to certify the petition. Commissioner Marquardt asked if it is five calendar days versus five business days to certify the petition? Ms. Waxman stated she will verify if it is business days or calendar days.

Ms. Waxman attended and reported that Ms. Ford held the city-wide elections coordination meeting with city department personnel, and it went very well.

3. Commissioner Reports

Commissioner Harris reported approximately 29 CRLS students attended a meeting or indicated they are interested in working as an inspector for the November 8th election. She indicated we might have enough to have a student at every precinct. She also asked if commissioners needed workers, to let her know. She mentioned that there are nine MIT poll workers needing to be distributed among polling sites.

Commissioner Marquardt participated in an election administration webinar related to "mail ballot rejection policies, mitigating the problem of rejected ballots." He also attended the city-wide election's coordination meeting.

He reported we have a interim Chief Operating Officer of Schools. His name is Vedad Konjic, he is very helpful and open to working with the election commission. The Police Department continues to be short staffed. Therefore, commissioners should plan to be at pre-processing all day. However, the Police Department will have all the locations covered on election day. Commissioner Marquardt reported to Commissioner Harris that there will be a temporary ramp on Cadbury Road.

There will be another city-wide election coordinating meeting on November 1st. The City Manager attended the meeting held by Ms. Ford and was very supportive elections being a city-wide event, not just an election event.

Commissioner Harris stated Commissioner Ward helped with getting CRLS students signed up to work the November 8th, election.

IV. ACTION AGENDA

Old Business

New Business

State Election November 8th, 2022

Commissioner Harris stated we are still getting worker applications and she will continue to acknowledge them and inform applicants a commissioner will get in touch. Commissioner Marquardt stated he is getting close to enough, but he would like to have some alternates.

Election Worker Training

Commissioner Harris asked should we schedule the sub-precinct training with wardens and clerks?

Commissioner Marquardt suggested we do just wardens and clerks and do it in person. Ms. Waxman stressed to let the wardens and clerks know the inspectors will not be trained and they must make sure inspectors give out the right ballot. Commissioner Marquardt will provide a date for people needing in-person training. Commissioner King suggested one weekday and one weekend day. Training will be Nov 1st, 6pm – 8pm and Nov. 5th, 11 am – ? pm (We did not state an end time).

Commissioner Marquardt pointed out the change in the registration deadline affects when commissioners can go to healthcare facility to assist with voting. Ms. Waxman suggested the commissioners schedule them now. Commissioner Harris stated she will schedule it during the last week of early voting. Commissioner Marquardt reminded commissioners to inform the staff so they can prepare voting packets for healthcare facility voters.

Commissioner Harris asked if we will we have printed information for voters related to question four at the polls on election day? Ms. Waxman stated we have not received the red books and she doesn't have the answer yet. Commissioner Harris also asked if we could have a sign taped onto the dropboxes for mail-in ballots at the polling site, such as "please make sure you signed your envelope." Ms. Waxman asked Commissioner Harris to email her language that would be good to use. Commissioner Marquardt mentioned that according to the Secretary of State's office, on election night at 8 pm, we must put a sign on the dropboxes saying anything put in the box after 8 pm will not be counted.

The next meeting is scheduled for October 26th, at 3:00 via zoom. Ms. Waxman stated she may turn over the zoom control to Commissioner King because she will be performing the test deck. Commissioner Marquardt asked when we will get AutoMark cards. She stated we haven't gotten them yet. However, we will test them when we get them.

Motion: To adjourn the meeting at 6:26 pm

Moved: Commissioner Marquardt

Seconded: Commissioner King

Roll Call:

Commissioner King Yes

Commissioner Marquardt Yes

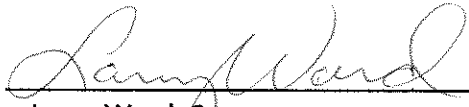
Commissioner Harris Yes

Commissioner Ward Yes

Passed: 4-0

A True Record

Attested by:


Larry Ward, Secretary