



OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of July 11, 2018

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Senior Center at 806 Mass. Ave. Present were Commissioner Charles Marquardt, Commissioner Victoria Harris, Commissioner Ethridge King, Commissioner Larry Ward, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Gary Mello, Judy Stitt, and John Hawkinson.

I: MINUTES

The Minutes of June 27, 2018 were reviewed and accepted with corrections.

Motion: To approve the Minutes of June 27th, 2018 with corrections.

Moved: Commissioner Marquardt

Seconded: Commissioner Harris

The Motion passed: 4-0

II: REPORTS

Executive Director's Report

No Executive Director's report.

Assistant Director's Report

- A. Formal Notice of Failure to File to was sent to 65 municipal officials on June 14, 2018.
- B. As of July 11, there are 20 delinquent officials (R2).
- C. Next step: Memo to City Manager.

Assistant Director Ms. Waxman received an email report from George Goverman suggesting different language regarding "over vote error" be used when poll workers address voters.

Commissioner Reports

Commissioner Harris and Election Commission staff members conducted voter registration at Hoops and Health on June 16, 2018.

Commissioner Harris posted poll worker flyers at MIT, Harvard, and Lesley University.

Commissioner Harris reported voter registration will take place on August 7th at the Cambridge YWCA.

Commissioner King reported 40 Bow Street is a valid address.

All Commissioners attended new voting machine training at 51 Inman Street on July 10, 2018.

III: PUBLIC COMMENT

Judy Stitt presented a draft census form that included collecting unemployment data.

IV: ACTION AGENDA

Old Business

2018 State Primary, Tuesday, September 4th

-Election Worker Lists

-Mandatory Election Commissioners & Staff New Voting Equipment Introduction/Training, July 10th

-Mandatory Warden & Clerk New Voting Equipment Introduction/Training July 17th & 25th

-Election Worker Recruitment, Wednesday, July 11th, 6 p.m. – 8 p.m.

-Election Worker Training, Tuesday, August 14th, 6 p.m. - 9:30 p.m. & Saturday, August 18th, 2 p.m. -5:30 p.m.

-Voter Registration Deadline, Wednesday, August 15th, 8:30 a.m. – 8:00 p.m.

-Extended Office Hours, Friday, August 31st, 8:30 a.m. – 5:00 p.m.

New Business

Voter Registration Sessions

-Cambridge Jazz Festival, July 29th, 12 p.m. 6:00 p.m.

-Parking Day, Friday, September 21st, 8:00 a.m. – 6:00 p.m. Ideas are needed for a theme for the Election Commission space.

-National Voter Registration Day, Tuesday, September 25th

Commissioner Ward will inquire about registering students at Cambridge Rindge & Latin High School on National Voter Registration Day on Tuesday, September 25th.

A meeting was scheduled for July 25, 2018, at 5:00 p.m. at the Senior Center at 806 Mass. Ave.

Motion: To adjourn the meeting at 5:56 p.m.

Moved: Commissioner Harris

Seconded: Commissioner King

The Motion passed: 4-0

A True Record

Attested by:


Larry W. Ward, Secretary