



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Larry W. Ward  
Charles J. Marquardt  
Victoria A. Harris

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of June 13<sup>th</sup>, 2018

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission Office, 51 Inman Street. Present were Commissioner Charles Marquardt, Commissioner Victoria Harris, Commissioner Ethridge King, Commissioner Larry Ward, Assistant Director Lesley Waxman, and members of the public, Gary Mello, and John Hawkinson.

### I: MINUTES

The Minutes of May 30<sup>th</sup>, 2018 were reviewed and accepted with corrections.

Motion: To approve the Minutes of May 30<sup>th</sup>, 2018 with corrections.

Moved: Commissioner Marquardt

Seconded: Commissioner King

The Motion passed: 4-0

### II: REPORTS

#### Executive Director's Report

No Executive Director's Report

#### Assistant Director's Report

Ms. Waxman informed the Commissioners that Statements of Financial Interest were mailed May 7<sup>th</sup>, 2018 to 173 Municipal Officials.

Statements were due by June 1<sup>st</sup>. There are 66 officials whose statements are still outstanding.

Ms. Waxman will mail a Formal Notice of Failure to File by the next Election Commission meeting date of June 27<sup>th</sup>.

Election worker recruitment flyers were posted at libraries and the Cambridge Housing Authority sites. Several responses for training were received from the Cambridge Housing Authority. Commissioner Harris stated she will post flyers at Community Centers throughout Cambridge.

Confirmation Cards are being printed the week of 6/11 to and mailed to 12,903 voters who are inactive. This is the third attempt to contact them.

Ms. Waxman reported she is waiting to receive available poll worker training dates from the Senior Center.

Commissioner Reports

Commissioner Harris reported 10 Holworthy Terrace is not valid voting address.

Commissioner Harris reported providing poll worker training information at the Cambridge Democratic City meeting on 6-12-18.

Commissioner Harris attended Fresh Pond Day and assisted with voter registration.

Commissioners Harris and Marquardt attended The Riverfest and assisted with voter registration.

III: PUBLIC COMMENT

Mr. John Hawkinson stated he commends the election office staff for increasing the transparency of the Election Commission meeting agenda.

IV: ACTION AGENDA

Old Business

New voting machine training for staff and commissioners will be July 10<sup>th</sup> at 5:00 p.m. at 51 Inman Street.

Poll Worker recruitment meeting will take place on July 11<sup>th</sup>, beginning at 6 pm at the Senior Center.

Commissioners will meet at 5:30 prior to the meeting.

Commissioners were asked to select four inspectors each to attend the July trainings to be trained on the new machines for wardens and clerks. These inspectors will serve as alternates in the event that a warden or clerk cannot serve at their polling locations during the Primary or on Election Day.

New Business

Ward 3, Precinct 3 will be temporarily relocated for the September 4<sup>th</sup>, 2018 primary to the fire station at Lafayette Square from the Salvation Army.

Motion: To accept Ward 3, Precinct 3, temporary move from the Salvation Army to Lafayette Fire Station for the September 4<sup>th</sup>, election.

Move: Commissioner Marquardt

Seconded: Commissioner King

Motion Passed: 4-0

A meeting was scheduled for June 27<sup>th</sup>, 2018, at 5:30 p.m. at the Election Commission offices at 51 Inman Street.

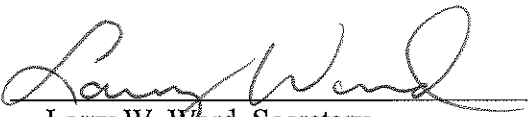
Motion: To adjourn the meeting at 6:27 p.m.

Moved: Commissioner Ward

Seconded: Commissioner Harris

The Motion passed: 4-0

A True Record

Attested by:   
Larry W. Ward, Secretary