



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235
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COMMISSIONERS

Ethridge A. King, Jr.
Larry W. Ward
Charles J. Marquardt
Victoria A. Harris
Lesley Waxman

EXECUTIVE DIRECTOR

Tanya L. Ford-Crump

ASSISTANT DIRECTOR

BOARD OF ELECTION COMMISSIONERS MEETING Minutes of April 21, 2021

The Chair called the meeting to order at 5:30 pm on April 21, 2021 via Zoom.

Roll Call:

Commissioner Ethridge King	Present
Commissioner Charles Marquardt	Present
Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present

Also present was Assistant Director Lesley Waxman. Executive Director Tanya Ford-Crump was delayed in joining the meeting but would be attending.

There was a brief discussion regarding the agenda posted on-line and that being used for the meeting. The former had public comment listed as the first agenda item, while the latter had it following the reports section of the agenda. The Chair stated that public comment will be heard after reports.

I: MINUTES

Motion: To approve the Minutes of April 7, 2021 with correction.
Moved: Commissioner King
Seconded: Commissioner Ward

Roll Call

Commissioner King	Yea
Commissioner Marquardt	Yea
Commissioner Ward	Yea
Commissioner Harris	Yea
Passed:	4—0

II: Reports

1. Executive Director's Report

Ms. Ford-Crump would make her report later in the meeting.

2. Assistant Director's Report

Ms. Waxman reported on the following:

a. *Re-precincting process*

Ms. Waxman stated that she had attended a meeting on April 14, and would report further under new business.

b. *Polling locations*

Ms. Waxman will also be providing more information under new business.

Roll Call

Commissioner King Yea
Commissioner Marquardt Yea
Commissioner Ward Yea
Commissioner Harris Yea
Passed: 4—0

Motion: To elect Commissioner Harris as Vice-Chair

Moved: Commissioner King
Seconded: Commissioner Ward

Roll Call

Commissioner King Yea
Commissioner Marquardt Yea
Commissioner Ward Yea
Commissioner Harris Yea
Passed: 4—0

Motion: To elect Commissioner Marquardt as Secretary

Moved: Commissioner King
Seconded: Commissioner Ward

Roll Call

Commissioner King Yea
Commissioner Marquardt Yea
Commissioner Ward Yea
Commissioner Harris Yea
Passed: 4—0

Motion: To elect Commissioner King as Assistant Secretary

Moved: Commissioner Marquardt
Seconded: Commissioner Ward

Roll Call

Commissioner King Yea
Commissioner Marquardt Yea
Commissioner Ward Yea
Commissioner Harris Yea
Passed: 4—0

Re-Precincting

Ms. Waxman reported on the meeting she attended on April 14. The deadline to submit maps to the Local Election District Review Commission (LEDRC) is October 30. The timing is not optimal since the Commission will be preparing for the Municipal Election on November 2. She also reviewed the tentative scheduling of information and data releases, and when data will be available in a usable format. She stated that population estimates from Massachusetts may be very close to the actual census numbers.

Ms. Waxman announced that maximum number of people in a precinct is 4,000, with a variance within 5% for precincts in a jurisdiction. The office has talked with GIS, and also emailed John Barr about the process. Since the City has its own GIS department it gives the Commission the ability to start fairly soon.



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ELECTION COMMISSION: MEETING REPORTS Wednesday, May 5, 2021

REPORTS

- R1. Assistant Director's Report
- R2. Local Process for Re-Precincting
- R3. 2021 Outstanding City of Cambridge Employee Awards