



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235  
Fax: 617-349-4366 • Email: Elections2@cambridgema.gov • Website: www.cambridgema.gov/election

**COMMISSIONERS**  
Ethridge A. King, Jr.  
Larry W. Ward  
Charles J. Marquardt  
Victoria A. Harris

**EXECUTIVE DIRECTOR**  
Tanya L. Ford-Crump

**ASSISTANT DIRECTOR**  
Lesley Waxman

### BOARD OF ELECTION COMMISSIONERS MEETING Minutes of December 8, 2021

Commissioner Ward called the meeting to order at 5:30 pm on December 8, 2021 via Zoom.

#### **Roll Call:**

Commissioner Larry Ward	Present
Commissioner Victoria Harris	Present
Commissioner Ethridge King	Present
Commissioner Charles Marquardt	Present

Also, present were Executive Director Tanya Ford-Crump, Assistant Director Lesley Waxman and Jeff Amero and Sean Sweeney from GIS.

#### **I. PUBLIC COMMENT**

Commissioner Ward then opened the meeting up for Public Comment.

There was no public comment.

**Motion: To close public comment.**

Moved: Commissioner Ward

Seconded: Commissioner King

#### **Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

#### **II: MINUTES**

**Motion: To approve the minutes of November 29th.**

Moved: Commissioner Ward

Seconded: Commissioner Harris

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

**Motion: To approve the minutes of December 1, 2021 with corrections.**

Moved: Commissioner Ward

Seconded: Commissioner King

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

**Motion: To suspend the rules to bring forward GIS and a presentation on reprecincting.**

Moved: Commissioner Ward

Seconded: Commissioner Harris

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

Ms. Waxman discussed the approach to the filing to the LEDRC and what is included therein. The filing includes:

1. The map of all 33 precincts;
2. The description of each precinct boundary; and
3. The census blocks included in each precinct.

Commissioner Marquardt asked if it would be possible to sort the census blocks by ward and precinct as they are now in no discernible order. Mr. Sweeney said that he would do so.

The Commissioners reviewed the items provided in the agenda and having no additional changes.

**Motion: To accept the 2020 Reprecincting Plan for the City of Cambridge, including the enclosed map, legal description and block listings.**

Moved: Commissioner Ward

Seconded: Commissioner Harris

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

Ms. Waxman then explained that staff at the Secretary of State’s office had requested that Cambridge include a memorandum regarding the process used to draw the maps as we had used our own GIS Department rather than the GIS services provided by the Secretary’s office. Ms. Waxman noted that a draft was included in the materials provided for the meeting.

Ms. Waxman and the Commissioners walked through the memorandum with no substantive comments. Ms. Waxman noted that the memorandum was still being reviewed by the Law Department so that there could be additional comments therefrom.

**Motion: To approve the memorandum regarding the Cambridge Reprecincting Process subject to additional changes from the Executive Director, Assistant Director and Law Department.**

Moved: Commissioner Ward  
Seconded: Commissioner Harris

**Roll Call:**

Commissioner Larry Ward	Yes
Commissioner Victoria Harris	Yes
Commissioner Ethridge King	Yes
Commissioner Charles Marquardt	Yes

**Passed: 4—0**

The Commissioners then thanked the staff and GIS for all their hard work in completing this Reprecincting Plan.

**III: REPORTS**

**1. Executive Director's Report**

There was no Executive Director's Report.

**2. Assistant Director's Report**

A. December 14th Special State Primary

Ms. Waxman noted that to date 37 In-Person Early Voting ballots had been received.

**3. Commissioners' Reports**

Commissioner Harris reported:

- She participated in a Warden and Clerk debrief on December 4<sup>th</sup> with Commissioners King and Marquardt.
- She performed Automark testing with Commissioner Marquardt on December 7<sup>th</sup>.

Commissioner Ward reported:

- 873 Cambridge Street is NOT a valid address.
- He performed Warden and Clerk and Inspector training on December 6<sup>th</sup>.

**IV. ACTION AGENDA**

*Old Business*

The staff and Commissioners discussed access to the Senior Center on election night in light of COVID. It was determined that using Zoom for the meeting and limiting access was prudent in light of COVID.

**Motion:** To adjourn the meeting at 6:45 pm.

Moved: Commissioner Ward

Seconded: Commissioner King

**Roll Call:**

Commissioner Larry Ward Yes

Commissioner Victoria Harris Yes

Commissioner Ethridge King Yes

Commissioner Charles Marquardt Yes

**Passed: 4—0**

A True Record

Attested by: \_\_\_\_\_

  
Charles Marquardt, Secretary