



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Polyxane S. Cobb  
Larry W. Ward  
Charles J. Marquardt

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING

### Minutes of June 28, 2017

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission office at 51 Inman Street. Present were Commissioner Larry Ward, Commissioner Ethridge King, Commissioner Charles Marquardt, Commissioner Polyxane Cobb, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, Gary Mello, John Hawkinson and Robert Winters.

### I: MINUTES

The Minutes of June 7, 2017 were reviewed.

Motion: To approve the Minutes of June 7, 2017

Moved: Commissioner Cobb

Seconded: Commissioner Ward

The Motion passed: 4-0

### I: REPORTS

#### Executive Director's Report

2017 Municipal Election – Candidate packets will be available starting July 3<sup>rd</sup> with the office staying open until 8 pm.

Annual City Census – Confirmation cards have been mailed to those marked as “Inactive”

2017 Street Listing Book – The book will be available starting the week of July 10<sup>th</sup> it is available in electronic format now.

Digital Vote Scan Tabulators – LHS Associates, Inc. has been awarded the contract to deliver and furnish in the amount of \$332,900. Machines will be available for 2018 cycle.

#### Assistant Director's Report

Statements of Financial Interest – The list of delinquent filers. A memo will be sent to the City Manager informing him of the people who have yet to file. Candidates are required to file by July 31<sup>st</sup> so we will wait until then to send letters and set hearing dates.

Ward 3 Precinct 3 (Salvation Army) Polling Place Temporary Relocation – Due to construction at the Salvation Army, the location will not be available for the Municipal Election. The Fire Department has agreed to provide temporary space using one of their garage bays.

Motion: To approve the temporary relocation of Ward 3 Precinct 3 to the fire house.

Moved: Commissioner Cobb

Seconded: Commissioner Ward  
The Motion passed: 4-0

Availability of National Guard Armory – There is work being done at the National Guard Armory on Concord Ave. that may affect its availability for the 2017 Municipal Election. After discussion of potential alternate sites, the Commission asked the Executive Director to request the City Manager to confer with the Water Department about the availability of the Water Treatment Plant as an alternate site.

Informational Meeting for Candidates – Will be held July 27<sup>th</sup> at 6 pm in the second floor conference room at City Hall Annex (344 Broadway).

Election Worker Recruitment – Wednesday, August 16<sup>th</sup> at 6 pm at the Citywide Senior Center.

#### Commissioner Reports

Commissioner Cobb reported that she attended a second voting machine review session on June 6.

Commissioner Cobb reported that she attended Hoops & Health on June 24<sup>th</sup> and obtained 3 registrations.

Commissioner Cobb reported that she attended a presentation on Ranked Choice Voting at the State House on June 26<sup>th</sup>. The focus of her discussion was vote tabulation.

Commissioner Cobb reported that 2218 Massachusetts Ave is not a valid address.

Commissioner Cobb reported that 1904 Massachusetts Ave #3 is a valid address.

#### III: PUBLIC COMMENT

Mr. Hawkinson provided additional detail about the location of the Water Treatment Plant vis-à-vis its Ward and Precinct.

Mr. Mello encouraged that additional information regarding the Statement of Financial Interests by presented to the candidates as part of the information night on July 27<sup>th</sup>.

#### IV: ACTION AGENDA

##### New Business

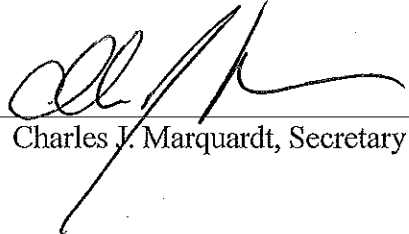
A meeting was scheduled for Wednesday July 12, 2017 at 5:30 p.m. at the Election Commission office, 51 Inman Street.

A meeting was scheduled for Wednesday July 26, 2017 at 5:30 p.m. at the Election Commission office, 51 Inman Street.

Motion: To adjourn the meeting at 7:15 p.m.  
Moved: Commissioner Marquardt  
Seconded: Commissioner Ward  
The Motion passed: 4-0

A True Record

Attested by: \_\_\_\_\_

  
Charles J. Marquardt, Secretary