



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Polyxane S. Cobb  
Larry W. Ward  
Charles J. Marquardt

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING

### Minutes of May 17, 2017

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission office at 51 Inman Street. Present were Commissioner Larry Ward, Commissioner Ethridge King, Commissioner Charles Marquardt, Commissioner Polyxane Cobb, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, Gary Mello, John Hawkinson and Robert Winters.

### I: MINUTES

The Minutes of May 3, 2017 were reviewed.

Motion: To approve the Minutes of May 3, 2017 with corrections

Moved: Commissioner Ward

Seconded: Commissioner King

The Motion passed: 4-0

### II: REPORTS

#### Executive Director's Report

There was no Executive Director's report

#### Assistant Director's Report

Statement of Financial Interests packets mailed to 168 Municipal Officials May 3, 2017. They are due back by June 1, 2017.

#### Voter Outreach Events:

- Fresh Pond Day, Saturday May 20, 11 am – 3 pm. Commissioners Cobb and Ward to attend
- River Festival, Saturday June 3, 11 am – 6 pm. Commissioners King and Marquardt to attend.
- CRLS Senior Day, Tuesday June 6, 9 am – 10:15 am. Commissioners King and Marquardt to attend.
- Hoops N Health, Saturday June 17, 12 pm – 4 pm. Commissioners Cobb and Marquardt to attend.

Commissioner Ward also suggested the Cambridge Jazz Festival as another outreach effort. This year's Festival will be held July 30, 12 pm – 6 pm at Danehy Park. Commissioner Ward to coordinate efforts.

There is a meeting with the lowest bidder for the Voting Equipment has been scheduled for Thursday June 1 from 1 pm – 2 pm to ensure they can meet the requirements unique to Cambridge. Commissioner Cobb will attend. Ms. Waxman asked any Commissioners or members of the public to send her any questions regarding the Voting Equipment.

Commissioner Reports

Commissioners Cobb and Ward reported that they attended Mayfair on May 7<sup>th</sup>. They reported that there was a good amount of registrations but not too many questions.

Commissioner King reported that he had coordinated with Vice Principal Bobby Tynes for a Voter Outreach event at CRLS Senior Day, June 6<sup>th</sup>.

III: PUBLIC COMMENT

Robert Winters of 366 Broadway offered assistance with Voting Machines.

IV: ACTION AGENDA

Unfinished Business

The second mailing for the 2017 Annual City Census has resulted in more forms being returned that are being entered. June 5<sup>th</sup> is the completion date for data entry after which those who have not returned their census forms will be marked as inactive.

Municipal Election Consultants, Caleb Kleppner & Lee Valentine will make a presentation/demo of Election Night / The Count at the next Election Commission meeting scheduled for June 7<sup>th</sup> at 5:30 pm.

New Business

A meeting was scheduled for Wednesday June 7, 2017 at 5:30 p.m. at the Election Commission office, 51 Inman Street.

Commissioners Cobb and Marquardt agreed to work together on Voter Outreach.

Commissioners Ward and King agreed to work together on Night of Election.

Motion: To adjourn the meeting at 6:01 p.m.

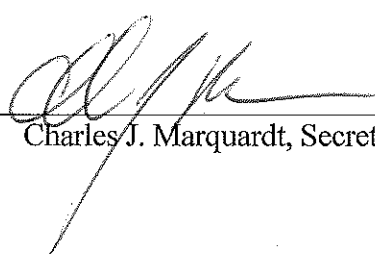
Moved: Commissioner Ward

Seconded: Commissioner Cobb

The Motion passed: 4-0

A True Record

Attested by: \_\_\_\_\_

  
Charles J. Marquardt, Secretary