



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

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### COMMISSIONERS

Ethridge A. King, Jr.  
Polyxane S. Cobb  
Larry Ward  
Charles J. Marquardt

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## BOARD OF ELECTION COMMISSIONERS MEETING

### Minutes of February 2, 2017

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission office at 51 Inman Street. Present were Commissioner Ethridge King, Chair, Commissioner Polyxane Cobb, Commissioner Larry Ward, Commissioner Charles Marquardt, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, Gary Mello, and John Hawkinson who stated that he was audio recording the meeting.

### I: MINUTES

The Minutes of January 18, 2017 were reviewed.

Motion: To approve the Minutes of January 18, 2017 with correction

Moved: Commissioner King

Seconded: Commissioner Ward

The Motion passed: 4-0

### II: REPORTS

#### Executive Director's Report

The Executive Director reported that she has been in contact with Caleb Kleppner and Lee Valentine about the upcoming Municipal Election. Mr. Kleppner has left TrueBallot, Inc. to create his own company, MK Election Services. He is available to monitor and administer ChoicePlus Pro. Mr. Valentine is available to monitor the process.

The Executive Director has submitted a budget for Fiscal Year 2018 to the City Manager.

#### Assistant Director's Report [see attached]

The Assistant Director reported on the School Committee finance forms outstanding. Delinquency letters have been sent to the last two missing filers.

#### Commissioner Reports

There were no Commissioners reports.

### III: PUBLIC COMMENT

There was no public comment.

### IV: ACTION AGENDA

#### Unfinished Business

There was no unfinished business.

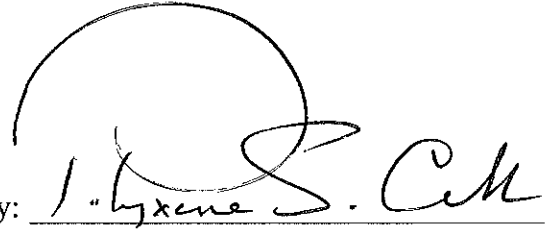
There was a short discussion about new tabulators. The Executive Director stated that they would be in the budget for the upcoming fiscal year, but that they would not be operational for the Municipal Election given the short lead time in updating the software for the new scanners.

New Business

Motion: To adjourn the meeting at 5:55 p.m.  
Moved: Commissioner King  
Seconded: Commissioner Ward  
The Motion passed: 4-0

A True Record

Attested by:

A handwritten signature in black ink, appearing to read "Polyxane S. Cobb". The signature is written in a cursive style with a large, prominent loop at the beginning.

Polyxane S. Cobb, Secretary