



CITY OF CAMBRIDGE

BOARD OF ELECTION COMMISSIONERS

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COMMISSIONERS

Ethridge A. King, Jr.
Polyxane S. Cobb
Larry Ward
Charles J. Marquardt

EXECUTIVE DIRECTOR

Tanya L. Ford

ASSISTANT DIRECTOR

Lesley Waxman

BOARD OF ELECTION COMMISSIONERS MEETING

Minutes of March 1, 2017

The meeting of the Cambridge Election Commission was called to order at 5:30 p.m. at the Election Commission office at 51 Inman Street. Present were Commissioner Ethridge King, Chair, Commissioner Polyxane Cobb, Commissioner Larry Ward, Commissioner Charles Marquardt, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and members of the public, Ethan Cobb, Gary Mello, and John Hawkinson.

I: MINUTES

The Minutes of February 2, 2017 were reviewed.

Motion: To approve the Minutes of February 2, 2017 with corrections

Moved: Commissioner King

Seconded: Commissioner Ward

The Motion passed: 4-0

II: REPORTS

Executive Director's Report

The Executive Director discussed the City Council's request for a Voter's Guide for the upcoming Municipal Election in November. She, the Assistant Director, and Commissioner Cobb will work on the project. The Executive Director suggests that the Guide consist of information relating to Voter Registration, Absentee Voting, pre-registration of voters who will have turned 18 years old by Election Day, and how Proportional Representation (PR) voting and vote counting work in Cambridge.

Commissioner King said that he planned to create a YouTube video of PR voting and counting and, toward that end, will contact the Media department at Cambridge Rindge and Latin School (CRLS) for assistance.

The Executive Director asked the Commissioners whether they required an Election Worker recruitment session this year. All agreed that that would be useful and suggested that early to mid-August would be a good time. The Executive Director said she would contact the Senior Center for possible dates.

The Executive Director discussed Election Worker training. The Commissioners agreed that holding the sessions earlier than has been the practice would be useful so that additional trainings for those unable to attend or who has been recruited after the trainings could be held. With that in mind, the Commissioners and the Executive Director settled on Wednesday, October 11th in the evening and Saturday, October 14th in the afternoon as good times for the Trainings. The Executive Director said she would contact the Senior Center with those dates and times.

Assistant Director's Report [see attached]

The Assistant Director reported that the final School Committee finance forms has been received and that all candidates who were required to submit the reports had now done so.

Commissioner Reports

Commissioner Marquardt reported that 77 Pleasant Street is a valid address for registration purposes.

III: PUBLIC COMMENT

There was no public comment.

IV: ACTION AGENDA

Unfinished Business

The Executive Director reported that the City Census had been mailed and that they were being returned from citizens in a steady stream.

There was no other unfinished business.

New Business

The next meeting of the Election Commission has been scheduled for Wednesday, March 15, 2017 at 5:30 p.m.

Motion: To adjourn the meeting at 6:00 p.m.

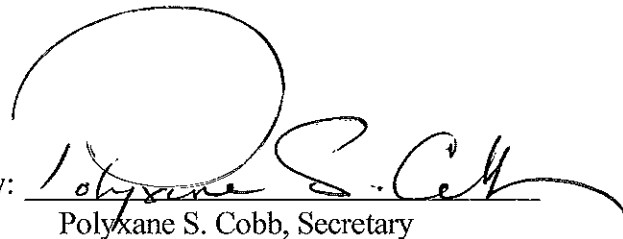
Moved: Commissioner King

Seconded: Commissioner Ward

The Motion passed: 4-0

A True Record

Attested by:



Polyxane S. Cobb, Secretary