DRAFT

**City of Cambridge Recycling Advisory Committee, Council Chambers, 795 Mass. Ave.**

September 13, 2017—Minutes taken by Rob Gogan

**Members Present:** Ilana Bebchick, Keith Cialino, Joel Dashnaw, David Frank, Debby Galef, Rob Gogan, Susy Jones, Michael Papas, Anne Sherman, Matthew St. Onge, Quinten Steenhuis, Kristen Watkins

**Members Absent**: Debby Knight, Liz Marr, Janet Mosley, Laura Nichols, Meera Singh, Mary Verhage

**Staff Present**: Deb Albenberg, Meryl Brott, Camilla Elvis, John Fitzgerald, Michael Orr

**Members of the Public Present**: None

**Housekeeping Items:** Minutes of July 25 meeting passed unanimously.

**City Updates**

* Need for all members to complete Conflict of Interest Training, swearing in, and signing & return of mailed document to City Clerk’s office. Mike will be contacting members who still haven’t completed these tasks.
* Containers ordered for City-wide compost program: new solid-sided kitchen bins and locking totes for curbside set-out. Kitchen bins will enable residents to use buckets without bags eventually although the expectation is that all residents will use compostable bag liners to start.
* Fixit Clinic at Cambridge Public Library Saturday, 10-7-17. Coaches and volunteers needed!
* PARKing Day planning for Friday, 9-15-17. Recycling space in Central Square.
* Summer work with GLOCAL—Camilla and Deb worked closely with students to distribute produce storage aids to reduce food spoilage.
* Waste sorting online tool delayed but coming soon.

**Discussion Topics**

* Anne and David described new RAC Google drive portal, with all minutes, agendas, files (e.g. draft policy change suggestions which are still under discussion) and events coming soon.
* Mike will find out Open Meeting Law ramifications for Google drive.
* Sub-committees consolidated to three: Schools, Outreach (absorbing Behavior Change, Marketing and Events) and Policy (absorbing Analytics).
* Social Event Doodle upcoming for evening of November meeting, 11-8-17.
* Conference calls for Sub-Committees: Policy: 4th Monday 3 PM; Outreach 4th Tuesday 3 PM.
* Keith Cialino is resigning from the RAC due to his upcoming move to California.

Sub-committee Break-outs

* Outreach to recruit volunteers for upcoming events (e.g. Fixit Clinic, Oktoberfest 10-8-17, America Recycles Week of 11-13-17. Theme: “How does your recycling behavior compare with that of your neighbor?”)
* Policy to suggest Recycling Ordinance revisions and draft letter to City Council by January.

Actions Needed

* Members should sign up for events
* Policy Committee will bring proposed ordinance changes to next meeting; see existing ordinance here: <https://library.municode.com/ma/cambridge/codes/code_of_ordinances?nodeId=TIT8HESA_CH8.24RELI>

Meeting adjourned at 9:30 AM.