

File No.11610

INVITATION FOR BID

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

Municipal Offices – ITD Interior Renovation

Bidding procedures shall be in accordance with M.G.L. c. 149, and all other applicable laws.

DCAMM Certification:

All parties desiring to submit general bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAMM Form) and an update statement (DCAMM Form), both in the work category of: **General Building Construction**

Project description: Limited renovations to an existing 2-story building. Scope includes select demo of partition walls, carpet replacement, and paint on only a portion of the 2nd floor which houses the City's IT Department.

The estimated project value is: **\$250,000.00**

Plans and specifications will be available beginning **Thursday, June 6, 2024**. Please email purchasing@cambridgema.gov for a copy of the plans and specifications.

DCAMM Certification:

Sealed filed sub-bids for: **Painting** will be received at the Purchasing Department, 5 Bigelow Street, Cambridge, MA. 02139 during normal business hours prior to 2:00PM **Thursday, June 20, 2024**. **All filed sub-bids will be** publicly opened and read aloud at City Hall 795 Massachusetts Ave, Ground Floor Conference room, Cambridge, MA 02139.

All filed sub-bid questions must be submitted in writing and either emailed to purchasing@cambridgema.gov or delivered to the Office of the Purchasing Agent, Elizabeth Unger, during normal business hours to 5 Bigelow Street, Cambridge, MA 02139 not later than 11:00AM on Friday, June 14, 2024.

Sealed general bids will be received at the Purchasing Department 5 Bigelow Street, Cambridge, MA 02139 during normal business hours prior to 2:00PM **Thursday, July 11, 2024**. **All general bids will be publicly opened and read aloud at City Hall 795 Massachusetts Ave, Ground Floor Conference room, Cambridge, MA 02139.**

All general bid questions must be submitted in writing and either emailed to purchasing@cambridgema.gov or delivered to the Office of the Purchasing Agent, Elizabeth Unger, during normal business hours to 5 Bigelow Street, Cambridge, MA 02139 not later than 11:00AM on Friday, June 21, 2024.

Sealed general bids being delivered via USPS may be mailed to: City Hall 795 Massachusetts Ave, Cambridge MA 02139 Attn: Purchasing.

Bids not delivered directly to the Purchasing Department may be dropped off to a grey locked drop box labeled "Purchasing" located at the rear entrance of City Hall. The box will be checked at the scheduled submission deadline.

All general bids and all filed sub-bids shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond and a Labor and

Material (Payment) Bond each in the amount of one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so. The City of Cambridge reserves the right to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

No less than the prevailing wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Minority Business Enterprise Program;
2. Cambridge Employment Plan: minority/women/resident hiring ordinance.
3. Cambridge Responsible Employer Plan.
4. Cambridge Living Wage Ordinance
5. OSHA Certification
6. CORI City Policy
7. Truck Ordinance and Regulations
8. Written Information Security Policy (WISP) Affirmation)

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A pre-bid conference for all bidders will be held as follows:

Date: **June 12, 2024**
Time: **2:00 PM**
Place: **831 Massachusetts Ave**
Cambridge, MA 02139

Elizabeth Unger,
Purchasing Agent