

MINUTES OF THE MID CAMBRIDGE NEIGHBORHOOD CONSERVATION DISTRICT COMMISSION

APPROVED AT THE AUGUST 8, 2016 HEARING

Monday, June 6, 2016, 6:00 PM, McCusker Center, 2nd Fl. Meeting Room, 344 Broadway, Cambridge

Commission Members present: Nancy Goodwin, *Chair*; Sue-Ellen Myers, *Member*; Margaret McMahon and Charles Redmon, *Alternates*

Commission Members absent: Tony Hsiao, *Vice Chair*; Lestra Litchfield and Monika Pauli, *Members*

Staff present: Samantha Paull and Sarah Burks

Members of the Public: See attached list.

Ms. Nancy Goodwin, Commission Chair, called the meeting to order at 6:11pm. She reviewed the agenda as well as meeting procedures. She designated all alternates present would be voting.

MC-4979: 90 Hancock Street, by Paula Harwood. Alter basement windows.

Ms. Samantha Paull, staff, showed slides, gave an overview of the structure and application.

Ms. Paula Harwood, owner, gave an overview of the application's scope. She directed the Commission to her application packet photographs to show where the proposed window well would be located. She noted that a window well existed on the north elevation and she was proposing to match that.

Ms. Goodwin asked if the applicant would be doing any other alterations to the exterior of the building. Ms. Harwood replied no, that the other components of the project were only interior.

Mr. Redmon asked if the scope was limited to one opening area with two Windows or if there were other area that would be impacted. Ms. Harwood replied it was only the one window on the front elevation.

Ms. Goodwin asked if they were doing planting around the area. Ms. Harwood replied yes, she hoped to. Ms. Goodwin said screening it from the street would be helpful.

Ms. Caroline Burley, abutter, expressed her concern with the safety of the design of the window well and an ongoing concern with open trenches.

Ms. Goodwin said that the proposed plans did not appear to include any additional safety measures. Ms. Harwood said she was happy to address safety issues. Mr. Redmon said that the safety of the well was within the purview of the Building Code regulations and recommended Ms. Harwood follow up with her inspector.

Ms. Paull added that that if a guard rail was added, she would need to return to staff for review.

Ms. Goodwin asked what was proposed for the exterior material of the well. Contractor - isn't certain of the material. Ms. Harwood said that she was proposing to match the existing well, with cobblestones.

Minutes of the Mid Cambridge Neighborhood Conservation District Commission Meeting held on June 6, 2016
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Mr. Redmon made a motion to approve as submitted with the recommendation to review security and safety issues of window well with building department and present the final proposal to staff. Ms. Myers seconded the motion. The motion was approved 4-0.

Minutes

As there were no comments or edits, Mr. Charles Redmon, Commissioner, made a motion to approve the April 4, 2016 minutes as proposed. Ms. Sue Ellen Myers, Commissioner, seconded the motion. The motion was approved 4-0.

Mr. Redmon made a motion to adjourn the hearing. Ms. Margaret McMahon, Commissioner, seconded the motion. The motion was approved 4-0 and the meeting was adjourned at 6:33pm.

Respectfully submitted,

Samantha Paull
Preservation Administrator

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**Members of the Public
(who signed the Attendance list)**

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| Caroleen Verly MacPherson | Abutter | 10 Arnold Circle, Unit #4 |
| Paula Harwood | Owner | 3 Baldwin Street Court |

Note: All addresses are located in Cambridge unless otherwise noted.